Minutes of a Special Meeting of the

 Public Events Sub-Committee

held at the Town Hall, Milford Haven

on Tuesday, 3rd May, 2016 at 5:00 pm

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PRESENT

The Deputy Mayor (Councillor W. D. Elliott BA QTS) (Chairman)

Councillors: A. W. Eden E. R. Harries

 A. H. Miles C. A. Sharp

 Councillor G. Woodham MBA (Open), LL.B (Hons)

Mr. B. T. Jenkins, Chair, Milford Haven Business Circle

Mr. M. Johnson, Chair, Milford Haven Round Table

367. APOLOGIES:

Apologies for absence were received from the Mayor, Councillor S. G. Joseph, and Councillors Mrs. Y. G. Southwell and Mrs. C. Stevens.

368. UPDATES FROM REPRESENTATIVES OF OTHER ORGANISATIONS:

The Chairman, Councillor W. D. Elliott BA QTS, welcomed the Chairs of the Milford Haven Business Circle and the Milford Haven Round Table to the Meeting.

(a) Milford Haven Round Table

 The Chairman asked Mr. M. Johnson for an update on the activities of the Milford Haven Round Table.

 Mr. Johnson said that the Carnival Queen had been chosen recently.

 Mr. Johnson updated Members on the arrangements for the Carnival, which were progressing well. He advised that the Carnival magazine would be available by the end of the month.

 The Chairman thanked Mr. Johnson for the information.

 (b) Milford Haven Business Circle

 Mr. B. T. Jenkins said that the arrangements for Founders’ Day Celebrations were in place. The road will be closed in Charles Street from Milford News to the Market Square.

 Arrangements had been made for an Emergency Services Display. There are going to be market stalls in Charles Streets, with children’s rides (some free) in the Street.

 The Milford Haven Business Circle was holding an event on 9th June to raise funds to support the free rides for children. The event will be held at the Royal British Legion Club.

(c) Funding for Founders’ Day

 The Clerk advised that Mr. B. T. Jenkins had asked for the Council’s contribution towards Founders’ Day.

 The Chairman said that the Town Council had agreed to support

 Founders’ Day in the sum of £750, subject to this Committee’s approval. He reminded Members that at the last Full Council Meeting, plenary powers had been given to this Committee.

 It was RECOMMENDED THAT as this

 Committee has plenary powers and

 as Members are satisfied as to the

 arrangements outlined for Founders’

 Day, a cheque for £750 be forwarded

 to the Milford Haven Business Circle.

369. FESTIVITIES WEEK:

The Chairman said that he hoped that this Committee would promote Festivities Week. He suggested that the Milford Haven Business Circle and Milford Haven Round Table could support the Quiz Night by submitting a team.

The Chairman stated that he would be designing a programme soon which Mr. B. T. Jenkins said that he would promote on the Business Circle’s Facebook page.

370. THE QUEEN’S 90TH BIRTHDAY CELEBRATIONS:

The Chairman said that at the last Full Council he had asked for powers to change the celebrations for the Queen’s 90th birthday celebrations if necessary.

Since that date there has been no feedback from the Pembrokeshire County Council regarding road closures or marshalling the event. There is also a likelihood that the Town Council would have to apply for a Temporary Events Notice.

Furthermore, since the last Meeting of the Public Events Sub-Committee, the Chairman had been informed that the Friends of St. Katharine and St. Peter’s Church were arranging two events during that weekend, and any road closure would have a detrimental effect on the event planned for Sunday afternoon.

A Member said if an event were planned in the Water Gardens, it would be advisable to carry out a risk assessment of the Water Gardens.

Another Member said that he did not think that the Water Gardens was an appropriate venue for an event as there was a lot of work needed to be carried out there. The Chairman said that he had been approached by Tesco to apply for a grant to promote work on the Water Gardens. If successful, the Town Council could apply for a grant but that is long term.

Members considered other alternatives for celebrating the Queen’s 90th Birthday.

The Chairman said that he had spoken to Father Harri Williams, who would be his Chaplain during his Mayoral year. Father Harri had said that as the Chairman’s Civic Service was the week after 12th June, it might be more appropriate if mention of the Queen’s birthday was incorporated in some way into his Civic Service. Alternatively, a tree could be planted in the Queen’s honour in the Memorial Gardens followed by a Service of Dedication.

The Chairman said that another option was to combine some of the celebrations with Founders’ Day which would take place on Saturday, 11th June.

 It was RECOMMENDED THAT:

 (a) a tree in the Memorial Gardens be

 planted at a special service of dedication

 to be held on Sunday, 11th June to

 commemorate the Queen’s 90th birthday

 at a time to be confirmed;

 (b) to keep in with the theme of the big

 lunch, people can bring a picnic with them if

 they wish to do so;

 (c) the Clerk is to obtain a plaque and make

 all the necessary arrangements with the

 Pembrokeshire County Council;

 (d) the Town Council does not progress with

 the application for a road closure on The

 Rath or hold any event in the Water Gardens;

 (e) the Clerk is to progress with the Street

 Party applications.

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