

# MILFORD HAVEN TOWN COUNCIL

Minutes of a Meeting of the  
Christmas Lights/Festivities Sub-Committee  
held at the Town Hall, Milford Haven  
on Thursday, 23<sup>rd</sup> June, 2016 at 2:30 pm

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## PRESENT

The Mayor (Councillor W. D. Elliott BA QTS)

Councillors: A. W. Eden (Chairman) E. R. Harries

Mr. M. H. George QGM was also in attendance.

### 33. APOLOGIES:

Apologies for absence were received from the Deputy Mayor, Councillor C. A. Sharp and Councillors R. Gray, Mrs. Y. G. Southwell and Mrs. C. Stevens. Apologies for absence were not received from Councillor A. H. Miles.

### 34. REVIEW OF CHRISTMAS FESTIVITIES 2015:

The Chairman, Councillor A. W. Eden, said that last year's visit of Father Christmas was somewhat curtailed because of the inclement weather, although the event was still very well attended. The severe weather conditions caused a reduction in the number of children participating in the Lantern Parade. One of the children's rides could not be erected because of the weather, but the other two rides were very much enjoyed.

The Chairman thanked Members for their assistance in making this special event so successful.

#### (a) Entertainment:

It was RECOMMENDED THAT the successful format for the afternoon's entertainment should be unchanged.

#### (b) Children's Rides:

It was RECOMMENDED THAT the children's rides are to be leased from Coles Family Amusements on Saturday, 3<sup>rd</sup> December, 2016, under the same conditions as previous years i.e. the Council pays for the hire of the equipment and the rides are to be made available to the children free of charge.

#### (c) Mr. J. S. Hughes – Master of Ceremonies:

It was RECOMMENDED THAT Mr. J. S. Hughes be asked to act as Master of Ceremonies for this year's visit of Father Christmas.

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(d) Mobile Catering Unit:

It was RECOMMENDED THAT the Clerk be asked to book the same Mobile Catering Unit as in previous years under the same conditions.

(e) Donations:

It was RECOMMENDED THAT:

- (A) donations be made to the following organisations for their contribution towards the entertainment outside the Town Hall during last year's visit of Father Christmas:
- (i) Neyland Ladies Choir - £50 (plus an additional £40 for transportation of their piano).
  - (ii) Stratford Players - £50
- (B) a donation of £50 be made to the Milford Haven Sea Cadets and Royal Marines Cadets for their assistance in marshalling the crowds during the afternoon.
- (C) subject to confirmation that there is a detachment of Army Cadets in Milford Haven, a donation of £50 be made to the Milford Haven Army Cadets for their assistance in marshalling the crowds during the afternoon.
- (D) every organisation participating in last year's visit of Father Christmas be invited to take part in this year's event.

The Mayor, Councillor W. D. Elliott BA QTS declared a personal interest, as he is Commanding Officer of the Milford Haven Sea Cadets and Royal Marines Cadets Unit in Milford Haven.

35. CHRISTMAS FESTIVITIES 2016:

(a) Road Closure:

It was RECOMMENDED THAT the Clerk applies to the Welsh Trunk Road Agent (SWTRA) for a road closure from the junction of Hamilton Terrace and The Rath from 3:00 pm to 6:00 pm on Saturday, 3<sup>rd</sup> December, 2016.

(b) Schoolchildren's Annual Christmas Competition:

It was RECOMMENDED THAT:

- (i) the Schoolchildren's annual Christmas Competition is

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to be held, with the winners switching on the Christmas lights with Father Christmas;

- (ii) the headteachers are to be informed that this Council wishes the schoolchildren to be encouraged to include the nativity in their competition entries.

(c) Sponsorship for the events outside the Town Hall:

The Chairman said that since 2012 a donation of £1,000 had been received from the Port of Milford Haven, which had been utilised to fund the entertainment outside the Town Hall.

It was RECOMMENDED THAT the Clerk writes to the Port of Milford Haven to request a donation for this year's festivities.

(d) Sponsorship for the Lantern Parade:

The Chairman advised that previously South Hook LNG had sponsored the Lantern Parade.

It was RECOMMENDED THAT the Clerk contacts South Hook LNG to request a donation for this year's Lantern Parade.

(e) Sponsorship from other Organisations:

It was RECOMMENDED that approaches be made to other organisations to seek possible sponsorship.

(f) Christmas Trees:

The Chairman advised that last year the Christmas Tree outside the Town Hall snapped and a replacement obtained from Hubberston Garden Centre.

The Chairman said that he had noted on social media last year that mention was made of the lack of Christmas decorations in Hakin and Hubberston. In the past trees had been erected in Hakin and Hubberston, but due to vandalism the practice was stopped.

It was RECOMMENDED THAT:

- (i) the Council purchases two Christmas Trees – one to be located at Steynton and the other outside the Town Hall – from the Hubberston Garden Centre;
- (ii) the Waterloo Club, Hakin, is to be informed that this Council will make a donation of £200 towards the cost of the supply, erection and decoration of a Christmas Tree in order that the Waterloo Club can be responsible for the supply, erection and display of a Christmas Tree at Waterloo Square, Hakin, Milford Haven.

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- (iii) the Hubberston Community Association is to be informed that the Council will make a donation of £200 towards the cost of the supply, erection and decoration of a Christmas Tree in order that the Hubberston Community Association can be responsible for the supply, erection and decoration of a Christmas Tree to be located at a suitable location in Hubberston.

Councillor E. R. Harries declared a personal interest as he is President of the Waterloo Club.

36. TO CONSIDER THE QUOTATIONS FOR THE LEASING OF CHRISTMAS LIGHTS:

The Chairman said that quotations had been sent out for the leasing of Christmas Lights. Two had been received and it was noted that the Festive Lighting Company, who had supplied Christmas Lights to the Town Council for the last six years, had provided the most competitive quotation.

It was RECOMMENDED THAT that the Christmas/Lights Festivities Sub-Committee recommends, in principle, subject to a satisfactory leasing agreement, that the Milford Haven Town Council leases Christmas Lights from the Festive Lighting Company Limited for a period of 3 years.