Minutes of a Meeting of the

Cemetery Maintenance and Land Acquisition Group

 held at Milford Haven Town Hall

on Monday, 13th November, 2017 at 5:30 pm

PRESENT

The Mayor (Councillor C. A. Sharp)

Councillors: M. P. Rickard (Chairman) T. Davies

 W. D. Elliott BA QTS B. T. Jenkins A. H. Miles Mrs. Y. G. Southwell

 Mrs. L. E. Turner

 Councillor T. Davies declared a personal and prejudicial interest and did not take part in the voting on any of the Agenda items discussed at this evening’s meeting.

 164. APOLOGIES:

 Apologies for absence were received from the Deputy Mayor, Councillor R. D. Gray, and Councillor W. D. Elliott BA QTS, who was working but subsequently arrived at the meeting.

 165. CHAIRMAN’S REMARKS:

The Chairman, Councillor M. P. Rickard, welcomed Members to the meeting and thanked them for the interest shown in the Cemetery.

The Chairman said he had visited Mr. P. Johnson, the Cemetery Supervisor, on Friday, 10th November. He said that, as mentioned at the last meeting of the Cemetery Maintenance and Land Acquisition Group, he was going to have an open dialogue with the Cemetery Supervisor before every meeting.

The Chairman noted that there had been a number of graves opened since his last visit to the Cemetery.

The Cemetery Supervisor is investigating plot planning to ascertain how much grave space is left in the Cemetery.

The Chairman said that one of the main points of concern is that the wall encompassing the Cemetery boundary off the Thornton Road is damaged in sections. He suggested that the wall could be repaired section by section and that an overall plan could be devised by Members of the Cemetery Maintenance and Land Acquisition Group.

The Chairman advised that there has been some damage to the replacement roof and some of the tiles have slipped. The Clerk has contacted the contractor.

It is expected that scaffolding for the new Chapel roof will be in place either Friday, 17th November or Monday, 20th November. Once the roof is completed, consideration should be given to tarmacking in and around the Chapel area.

The Chairman said that the Cemetery Supervisor’s main concerns were the condition of the utility vehicles and the disposal of green waste at the Cemetery.

 It was RECOMMENDED THAT that the following

 be discussed at the next Cemetery Maintenance

 and Land Acquisition Group meeting when Members

 will consider the precept requirements for the Cemetery:

 (i) the replacement of utility vehicles

 for the Cemetery staff;

 (ii) a comprehensive repair programme

 for the machinery;

 (iii) the disposal of green waste at the

 Cemetery;

 (iv) the establishment of a long-term

 programme for works at the Cemetery.

 166. APPLICATION FOR A BENCH IN M SECTION:

Members discussed an application for a bench in M Section. The writer said that he had visited the Cemetery and noticed that three or four of the graves adjacent to his sister-in-law’s grave have corresponding benches and, on this basis, the request could not be denied.

The writer had measured the distance between the fence and the graves with benches, and the distance on his sister-in-law’s grave differs by an inch. The writer pointed out that it would probably be the last bench to be placed by the fence as the fence line tapers in at this point making it impossible to put further benches there.

The Clerk advised that it was Council policy not to allow benches in L and M sections until further notice, and any person wishing to place a bench in memory of their loved ones in Sections other than L and M Sections must request permission in writing.

 It was RECOMMENDED THAT the writer be

 advised that a feasibility study would be

 undertaken at the Cemetery as to the number

 of benches and their location.

167. COSTINGS FOR REFURBISHMENT OF STILLBORN SECTION:

 Members were informed of the following costings to refurbish the Stillborn Section:

* + 40 Grisellina bushes for hedging - £150

(promised payment from local business – no cost to this Council)

* + 1 concrete small bench for inside area - £50 plus VAT

(promised payment from local business – no cost to this Council)

* + Inscribed memorial marble table – to be supplied free of charge from local monumental mason - no cost to this Council.
	+ Chippings for inside of hedged area. Approximate cost £240 (a local business may contribute towards this cost).

 The levelling of the ground and digging will be carried out by N. Tamilia Limited as part of the ongoing Cemetery maintenance.

 It was RECOMMENDED THAT the information

 be received and Councillor Davies be thanked

 for sourcing the items listed above on a free of

 charge basis for the Council.

168. COSTINGS FOR MEMORY TREE:

 Members were advised that the cost of 100 blank heart shaped acrylic insert keyrings and shaped pre-cut paper insert sheets plus standard delivery was £48.00 plus VAT.

 It was RECOMMENDED THAT:

 (i) due to time constraints, the Clerk is authorised

 to purchase 100 blank heart shaped acrylic insert

 keyrings plus insert sheets at a cost of £48 plus

 VAT prior to this Minute being ratified at Full Council

 on 27th November, 2017;

 (ii) the funds to purchase the hearts are to be taken

 from the miscellaneous budget;

 (ii) the hearts are to be sold at £2.50 each;

 (iv) as agreed previously, any profit is to be donated

 to the Mayor’s Charity Fund.

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