Minutes of a Meeting of the

Cemetery Maintenance and Land Acquisition Group

 held at the Town Hall

on Monday, 11th December, 2017 at 5:30 pm

PRESENT

Councillors: M. P. Rickard (Chairman) T. J. Davies

 W. D. Elliott BA QTS A. H. Miles

 Mrs. L. E. Turner

Councillor Miss K. Gray was also in attendance.

Councillor T. J. Davies declared a personal and prejudicial interest and did not take part in the voting on any of the Agenda items discussed at this evening’s meeting.

 207. APOLOGIES:

Apologies for absence were received from the Mayor, Councillor C. A. Sharp, the Deputy Mayor, Councillor R. D. Gray, and Councillor Mrs. Y. G. Southwell.

 208. MEMBERSHIP OF COMMITTEE:

Councillor Miss K. Gray indicated that she wished to become a member of the Cemetery Maintenance and Land Acquisition Group.

 RESOLVED THAT that Miss K. Gray becomes a

 member of the Cemetery Maintenance and

 Land Acquisition Group.

 209. TO DISCUSS EXPENDITURE AT THE CEMETERY FOR 2018/2019:

The Chairman, Councillor M. P. Rickard, said that discussion on the Cemetery budgets for the next financial year were based on feedback from the Cemetery Supervisor and discussions held at the Cemetery Maintenance and Land Acquisition Group meetings.

(a) Utility Vehicles

 There are two utility vehicles at the Cemetery – the HPX Gator and the Turfcat. The Turfcat is approximately 16 years old and it is increasingly difficult to obtain spare parts for it. The HPX Gator is becoming increasingly difficult to maintain.

 The Cemetery Staff had requested that both vehicles be replaced.

 Members discussed a quotation from John Deere Financial which illustrated that it would cost £201.45 per month for the leasing of one Utility Vehicle. The retail price of this vehicle is £18,997.00. This price

 included the trade-in of £1,500 for one vehicle.

 A copy of the quotation was circulated to Members.

 Members questioned the following words on the contract hire quotation “Hours per Annum: 200:00 – Excess Hours Charge: £4:00”.

 It was RECOMMENDED THAT:

 (i) both the HPX Gator and the Turfcat

 be disposed of at the Cemetery but

 only one new vehicle be leased;

 (ii) the Clerk is to check whether the price

 quoted includes vehicle maintenance and an explanation of the following “Hours per

 Annum: 200.00”.

(b) Hollowmats

 The Cemetery Supervisor had requested the purchase of additional Hollowmats. These are heavy duty durable natural rubber mats which are placed in areas around graves.

 It was RECOMMENDED THAT the purchase

 of Hollowmats be taken from this year’s

 budget.

(c) Green Waste and Refuse Collection

 It was RECOMMENDED THAT:

 (i) provision in the budget be made for skip hire,

 as needed, to remove green waste;

 (ii) discussion on where to place the skip is

 to be deferred to a future meeting of the

 Cemetery Maintenance and Land Acquisition

 Group.

(d) Storage Unit

 The Cemetery Supervisor had requested a storage unit in the compound as there are items in the compound that are being damaged because of inclement weather conditions.

 A storage unit could be purchased from a local supplier for approximately £2,200.

 It was RECOMMENDED THAT:

 (i) a storage unit not be purchased at this time

 as there will be more space available in the

 compound with only one vehicle;

 (ii) the Cemetery Staff be encouraged to utilise

 their existing space more effectively.

(e) Waste Bins

 It was RECOMMENDED THAT a provision of

 £300 be made for the purchase of wheelie

 bins.

(f) Roads and Paths

 It was RECOMMENDED THAT a provision of

 £10,000 be made to complete the programme of remedial work on the roads and paths in the Cemetery.

(g) Topsoil and Turf

 The Cemetery Supervisor had requested topsoil and turf to maintain the Cemetery grounds and re-turf the older sections in the Cemetery.

 It was RECOMMENDED THAT a provision of

 £2,000 be made for the purchase of topsoil

 and turf to maintain the Cemetery grounds.

(h) Boundary Walls and Bus Shelter

 It was RECOMMENDED THAT discussion on the

 boundary walls and the bus shelter at the

 Cemetery be deferred to a future meeting of

 the Cemetery Maintenance and Land Acquisition

 Group.

(i) Public Conveniences at Cemetery

 It was RECOMMENDED THAT the revised estimate

 budget be increased from £1,500 to £3,000 so

 that the Cemetery Maintenance and Land

 Acquisition Group can investigate either upgrading

 the toilets or closing the toilets and turning the

 building into a storage unit.

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