Minutes of a Meeting of the Milford Haven Town Council

held at the Council Chamber, Town Hall, Milford Haven

on Monday, 27th November, 2017 at 7:00 pm

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PRESENT

The Mayor (Councillor C. A. Sharp)

The Deputy Mayor (Councillor R. D. Gray)

 Councillors: T. J. Davies W. D. Elliott BA QTS

 R. D. Evans Miss. K. Gray

 E. R. Harries B. T. Jenkins

 A. H. Miles Mrs. T. Olin

 M. P. Rickard Mrs. Y. G. Southwell

 Mrs. L. E. Turner Mrs. C. T. Williams

 Youth

 Representative: Miss B. Roberts

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 PRAYERS:

 Prayers were led by the Mayor’s Chaplain, Father Harri Williams.

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The formal meeting of the Milford Haven Town Council then commenced.

193. APOLOGIES:

Apologies for absence were received from Councillors A. E. Byrne, D. R. Sinnett, G. Woodham MBA (Open) LL.B (Hons) and one of the Youth Representatives, Miss A. Coaker. Apologies for absence were not received from Councillor J. Thrower.

194. TO CONFIRM AND SIGN THE MINUTES OF THE MEETING OF THE COUNCIL HELD ON THE 13TH NOVEMBER, 2017:

 RESOLVED THAT, subject to the above, the Minutes

 of the Meeting of the Milford Haven Town Council

 held on the 13th November, 2017, be accepted and

 that they be signed by the Mayor as a true record.

195. INFORMATION FROM THE MAYOR:

 (a) Mayor’s Engagements

 Members were informed of the Mayor’s Engagements since the 14th November, 2017:

 14th November - PATCH van launch

 15th November - Visit to South Hook LNG

 16th November - Valero Consultation Meeting

 16th November - Visit of Brownies to the Town Hall

 17th November - Children in Need event at St. Francis Catholic Primary School

 17th November - Children in Need “Drag Queen” show at Milford Haven School

 17th November - Radio Pembrokeshire Young Achievers Award

 18th November - “Light up a Life” – Paul Sartori

 21st November - Visit to Mrs. Stella Mansell on her 100th Birthday

 22nd November - Green Structure Meeting at County Hall

 22nd November - PALS Coffee Morning

 23rd November - St. Francis Christmas Fayre

 24th November - Dementia Conference

 25th November - PATCH Collection at Tesco

 25th November - Mayor’s Charity Welsh Wrestling Event at the Pill Social Centre

 26th November - Tempus Concert at St. Katharine and St. Peter’s Church

 (b) Miss B. Roberts

 The Mayor said that he wished to publicly congratulate Miss Bethany Roberts who recently won a Radio Pembrokeshire Young Achiever Award, but she was not present at this evening’s meeting.

 (c) Mayor’s Parlour

 The Mayor reminded Members that he would not open the Mayor’s Parlour this evening. He reiterated his invitation for Members to join him in the Mayor’s Parlour with their guests after the Full Council meeting on 11th December.

 (d) Decoration of the Council Chamber for the Visit of Father Christmas

 The Mayor said that the Deputy Mayor, Councillor R. D. Gray, would be decorating the Council Chamber this week on Tuesday, Thursday and Friday between 10:00 am and 2:00 pm, and any assistance would be appreciated.

 (e) Councillor B. T. Jenkins

 The Mayor advised that Councillor B. T. Jenkins would be resigning as a Councillor on 7th December as he would be leaving the area. The Mayor thanked Councillor Jenkins for his work as a Councillor for the Central Ward.

196. QUESTIONS WITHOUT DEBATE:

 The Mayor read out the following email he had received from Councillor G. Woodham MBA (Open) LL.B (Hons).

 “Dear Mr. Mayor,

 Following concerns raised earlier this month, it is disappointing to note that Safeguarding has not been added to the 27th November Council Agenda – please see the request below.

 Further, given the concerns raised in my email sent on 14th November it is also disappointing that you have not replied to this email.

 Accordingly, I am left with no alternative but to ask the following question under

 Questions Without Debate:

 Please would the Mayor explain what steps this Council is taking to ensure that it is fully complying with Safeguarding guidelines and policies (including the training of staff and Councillors) and adopting appropriate examples of good practice from other Authorities and organisations”.

 The Mayor said that he had spoken to Councillor G. Woodham MBA (Open) LL.B (Hons) regarding this issue and did not realise he wished to have an official reply.

 The Mayor assured Members that he and the Clerk would be looking into the issue of Safeguarding.

REPORTS ON COMMITTEES

197. MINUTES OF THE MEETING OF THE CEMETERY MAINTENANCE AND LAND ACQUISITION GROUP HELD ON 13TH NOVEMBER, 2017:

 Councillor T. J. Davies declared a personal and prejudicial interest and did not take part in any voting.

 The Minutes of the Meeting of the Cemetery Maintenance and Land Acquisition Group held on 13th November, 2017, were moved by the Chairman, Councillor M. P. Rickard.

 (a) Minute 156 (iv) – Costings for Memory Tree

 A Member said that as it is envisaged that this is going to be an ongoing project, it would be more appropriate if any profit was paid into a Cemetery fund to continue to fund projects like this and not into the Mayor’s Charity which would be changing annually.

 The Chairman, Councillor M. P. Rickard, said that on this occasion it would be beneficial for any profit to be paid into the Mayor’s Charity this year as it is the first year and review it next year.

 The Mayor stated that it had not been his idea that any profit would go into his Charity.

 A Member said that he had been speaking to the family who had donated the tree who wished that any profit went towards the renovation and repair of aspects of the Cemetery.

 Another Member said that he was dismayed at this debate as the Committee has clearly recommended to Council that any profit should be disbursed the way in which it has been recommended and now Members present at that meeting are contradicting the wishes of the Committee. He said that he did not believe that the Chairman should be put in this invidious position.

 A further Member said that additional information had been received since the meeting.

 RESOLVED THAT a separate fund be created with

 any profit raised from the sale of the hearts so the

 funds are available for a smaller project at the

 Cemetery.

 RESOLVED THAT, subject to the above, the Minutes

 of the Meeting of the Cemetery Maintenance and

 Land Acquisition Group held on the 13th November,

 2017, be accepted and that they be signed by the

 Chairman as a true record.

198. FLOWERS FOR MILFORD HAVEN 2018:

 Members discussed an email from Ms. K. Daly, Strategic Project Officer, Pembrokeshire County Council, in which she gave a breakdown of the costings of the flowers for the Council’s area.

 A Member advised for future reference that there is a business group discussing their own floral arrangements but this will be coming up in the New Year.

 RESOLVED THAT:

 (i) the Milford Haven Town Council accepts the

 quotation from the Pembrokeshire County Council

 in the sum of £4,655.95 for flowers in its area

 for the financial year 2018/2019;

 (ii) the Pembrokeshire County Council is to be

 asked whether it is possible that the expenditure

 allocated for funding the 2 towers in Charles Street

 could be diverted to increasing the number of hanging baskets in Charles Street;

 (iii) the issue of flowers in Milford Haven is to be

 referred to TREAT.

199. PEMBROKESHIRE COUNTY COUNCIL LOCAL DEVELOPMENT PLAN 2:

 Members discussed the first Review of Pembrokeshire County Council’s Local Development Plan (LDP2).

 RESOLVED THAT Members are to complete the

 response form on an individual basis if they

 wish to do so.

200. TOWN CENTRE STRATEGIC REGENERATION FRAMEWORK:

 Councillor Mrs. L. E. Turner declared a personal and prejudicial interest. She has a dispensation to speak only but not vote as she has a business in the area.

 Members discussed the Town Centre Strategic Regeneration Framework.

 A Member highlighted several proposals in the document on which she feels the Council needs to take note.

 The Member said that in the proposals the former Motorworld site is merely referenced and essentially written off as a site set aside for housing development. In a conversation with Pembrokeshire County Council officials the Member is led to believe that this is not a done deal. The Member believes that in the proposals that are set out by the BE Group the former Motorworld site

 provides an adequate and creative space for the proposals that the BE Group are asking for in Charles Street and provides that link between both Charles Street and the Marina with Hamilton Terrace.

 RESOLVED THAT a letter be written to BE Group

 to request that they consider a creative use of space

 regarding the former Motorworld site.

201. MAYOR’S REMARKS:

 The Mayor said that he had noted that Miss B. Roberts had arrived at the meeting and congratulated her on her achievement. A round of applause followed.

202. VALERO PEMBROKE REFINERY ADVISORY PANEL:

 Members discussed the Mayor’s report in his role as this Council’s representative on the Valero Pembroke Refinery Advisory Panel.

 The Mayor said that Valero has kindly offered a site visit during the beginning of next year. If anyone who has not replied and wishes to attend, could they please contact the Clerk.

 RESOLVED THAT:

 (i) the Mayor be thanked for his report;

 (ii) the report be received.

203. HAVERFORDWEST AIRPORT:

 The Pembrokeshire County Council, as the Change Sponsor, is responsible for carrying out a consultation on the Haverfordwest Airport (EGFE) Change Process.

 RESOLVED THAT that Members are to complete

 the consultation document on an individual basis

 if they wish to do so.

204. DRAFT MILFORD HAVEN TOWN COUNCIL GRANT SUPPORT FORM:

 Members discussed the draft Milford Haven Town Council grant support form as prepared by Councillor W. D. Elliott BA QTS.

 RESOLVED THAT:

 (i) Councillor W. D. Elliott BA QTS be thanked for

 preparing this form;

 (ii) the grant support form, subject to minor alterations,

 be introduced for the forthcoming financial year and be reassessed towards the end of the year.

205. CHRISTMAS DONATIONS:

 Members discussed the 19 applications for funding for Christmas donations.

 The Mayor, Councillor C. A. Sharp, declared a personal interest in (m) as a Trustee of the Pill Social Centre and said he would be handing over the Chair to the Deputy Mayor during discussion on this item.

 The Deputy Mayor, Councillor R. D. Gray, declared a personal interest in (c) as she is a Trustee of the Hubberston and Hakin Community Centre and abstained from voting on this item.

 Councillor W. D. Elliott BA QTS declared a personal interest in (m) as he is an occasional volunteer at the Pill Social Centre.

 Councillor E. R. Harries declared a personal interest in (c) as he is a Trustee of the Hubberston and Hakin Community Centre and abstained from voting on this item.

 Councillor Mrs. T. Olin declared a personal interest in (b) as she is a member of the Cleddau Community Church Apostolic Centre.

 Councillor Mrs. Y. G. Southwell declared a personal interest in (o) as she is a member of St. Katharine & St. Peter’s Church.

 Councillor Mrs. L. E. Turner declared a personal interest in (f) as she is the Treasurer of the Town Centre Traders Group.

 Councillor Mrs. C. T. Williams declared a personal interest in (o) as she is a member of St. Katharine & St. Peter’s Church.

 RESOLVED THAT:

 (i) those organisations that have not applied

 for funding from this budget line be considered

 first;

 (ii) the following donations be made in respect of the

 applications for Christmas donations:

 (a) 2nd Milford Haven Sea Scouts - £100

 (b) Cleddau Community Church Apostolic

 Centre - £200

 (This donation is to be funded from the

 General Donations budget)

 (c) Hubberston and Hakin Luncheon Club

 (under Hubberston and Hakin

 Community Centre) - £83

 (d) Milford Haven Gymnastics - £50

 (e) Pembrokeshire Special Needs

 Gymnastics Club - £86

 Councillor Mrs. L. E. Turner reiterated her personal and prejudicial interest and left the Chamber whilst the next item was being discussed.

 (f) Town Centre Traders Group - £100

 (g) Value Independence CIC - £100

 Councillors R. D. Evans and M. P. Rickard left the meeting.

 (h) Hakin Old Age Pensioners - £50

 (i) Haven Over 60s Club - £50

 (j) Milford Haven Swimming Squad - £50

 (k) Milford Haven Youth Council - £300

 (l) Milford United Football Club

 Junior Teams - £50

 The Mayor, Councillor C. A. Sharp, reiterated his personal interest in the

 next item and left the Council Chamber.

 The Deputy Mayor, Councillor R. D. Gray, took the Chair for applications (m) to (p).

 (m) Pill Social Centre - Regret,

 no donation

 (n) RVS Milford Haven Darby and

 Joan Club - £80

 (o) St. Katharine and St. Peter’s

 Church - £350

 (This donation is to be funded from the General Donations

 budget)

 (p) Federation of Retirement Pensioners

 Association - £50

 (q) Friends of Havenhurst - £50

 (r) Milford Haven Yarn Bombers - £50

 *These donations are made in accordance with the Milford Haven Town Council’s powers under Section 145 of the Local Government Act 1972.*

206. SCHEDULE OF ACCOUNTS:

 RESOLVED THAT the Schedule of Accounts,

 as presented by the Clerk for the month of

 October, in the sum of £21,032.88

 be accepted and approved for payment.

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