Minutes of a Meeting of the

Pembrokeshire County Council Liaison Group

held at the Town Hall, Milford Haven

on Wednesday, 14th March, 2018 at 2:00 pm

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PRESENT

The Mayor (Councillor C. A. Sharp)

The Deputy Mayor (Councillor R. D. Gray)

 Councillor T. J. Davies Miss K. Gray

 Councillor A. H. Miles was also in attendance.

 Mr. M. Cavanagh, Head of Cultural Services, Pembrokeshire County Council

 Ms. F. Pugh, Solicitor, Pembrokeshire County Council

 Mr. J. Walters, Manager, Milford Haven Leisure Centre

 Mrs. N. Joseph, Chair, Nantucket Charitable Incorporated Organisation

 Mr. S. G. Joseph, Nantucket Charitable Incorporated Organisation

289. MAYOR’S REMARKS:

 The Mayor, Councillor C. A. Sharp, welcomed everybody to the meeting and asked them to introduce themselves.

290. APOLOGIES:

Apologies for absence were received from Councillor R. D. Evans and the Youth Representatives, Miss A. Coaker and Miss B. Roberts.

291. TO DISCUSS THE DRAFT GRANT AGREEMENT BETWEEN THE MILFORD HAVEN TOWN COUNCIL, THE PEMBROKESHIRE COUNTY COUNCIL AND THE NANTUCKET CHARITABLE INCORPORATED ORGANISATION:

 Members discussed the Draft Grant Agreement written by the Pembrokeshire County Council. The document was carefully scrutinised page by page and amendments were made as considered necessary.

 The Mayor advised that this Council had agreed that the Town Council and Nantucket Charitable Incorporated Organisation should fund the paddling pool on a percentage of the cost – 60% from the Town Council and 40% or £2,000 (whichever is the lesser) fromthe Nantucket Charitable Incorporated Organisation. Mrs. N. Joseph, Chair of Nantucket Charitable Incorporated Organisation indicated that she was in agreement with this.

 Ms. F. Pugh, Solicitor, Pembrokeshire County Council, said that the Town Council and Nantucket Charitable Incorporated Organisation would need to instigate a separate agreement on this funding.

 Mr. S. Joseph, Trustee of Nantucket Charitable Incorporated Organisation, asked whether it was possible for volunteers to man the paddling pool as he would like the pool to be open for longer hours in the event of good weather.

 Mr. M. Cavanagh explained that the simplest way was to have professional staff. One would have to rely on volunteers who would need to be trained and have insurances. Furthermore, a supervisor would probably be needed to co-ordinate the rota.

 The Mayor noted that the paddling pool closed for an hour’s lunch break every day. He felt that families would prefer the paddling pool to be open all day rather than close for lunch.

 Members were informed that it would cost approximately an additional £500 per annum to extend the opening hours of the paddling pool to include a lunch break. It was emphasised that all opening hours were weather dependent and, in practice, the paddling pool will be open less than advertised.

 Mr. Walters said that Lifeguard training courses cost £200.

 Mr. Cavanagh said that, in principle, the Pembrokeshire County Council should not charge the volunteers for training as there was a benefit in community sponsorship and community involvement.

 Mr. Walters advised that volunteers could be involved with removing the weeds and painting the paddling pool.

 Mr. Joseph said that the Nantucket Charitable Incorporated Organisation would like to be very involved in fund raising initiatives.

 Mr. Walters said that the Leisure Centre decides every day during the summer opening period at 9:30 am and at 1:30 pm as to whether or not the paddling pool will be open that day. The decision would be posted on the Milford Haven Leisure Centre’s Facebook page.

 Mr. Walters was asked whether there was a sign on the paddling pool fence to inform customers of the opening times. Mr. Walters replied that there had been a sign towards the end of last year.

 Ms. Pugh said that if there was a significant overspend there would have to be a meeting with the parties to see if they would be prepared to fund the repairs.

 It was RECOMMENDED THAT:

 (i) the Rath paddling pool is to be open in the

 six weeks of the Summer Holidays on

 Monday to Friday between the hours of

 10:00 am and 6:00 pm and Saturday and

 Sunday between the hours of 10.00 am and

 4:00 pm (weather dependent);

 (ii) the additional cost, if any, as the opening

 of the pool is weather dependent, will be

 met by the Milford Haven Town Council

 and the Nantucket Charitable Incorporated

 Organisation;

 (iii) the opening times of the paddling pool will

 be posted on the appropriate Facebook

 pages;

 (iv) a meeting will be arranged half way through

 the season for an update on costings;

 (v) volunteers will be introduced at a later stage;

 (vi) Mr. M. Cavanagh is to obtain a quotation for a

 sign to be fixed at the most appropriate location

 near the paddling pool giving the enhanced opening

 hours and illustrating the partnership between

 the parties;

 (vii) the Pembrokeshire County Council is to ensure

 that the maintenance of the paddling pool is of

 a satisfactory standard before the funders take over;

 (viii) any additional donations made towards this project

 are to be publicised;

 (ix) the invoice, accompanied by an itemised breakdown

 of costs, is to be forwarded to the Town Council

 at the end of September 2018 for payment by the

 end of October.

 The Deputy Mayor, Councillor R. D. Gray, left the meeting at this point.

 The Mayor asked Ms. Pugh whether it would be possible to forward the amended document so it could be considered by Full Council on Monday, 26th March. She said that she would do this.

 Mr. Joseph advised that the Trustees meeting would be arranged after that date so the Council’s comments could be considered at that meeting.

 IT WAS FURTHER RECOMMENDED THAT the

 Milford Haven Town Council and Nantucket

 Charitable Incorporated Organisation enter

 into a written agreement as to the funding of

 the paddling pool on The Rath.

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