Minutes of a Meeting of the

Public Events Sub-Committee

held at the Town Hall, Milford Haven

on Thursday, 5th April, 2018 at 5:30 pm

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PRESENT

The Mayor (Councillor C. A. Sharp)

The Deputy Mayor (Councillor R. D. Gray)

Councillors: W. D. Elliott BA QTS (Chairman)

 Miss K. Gray E. R. Harries

Youth

Representative: Miss B. Roberts

Mr. L. Bridges, Milford Haven Town Regeneration Team, was also in attendance.

314. APOLOGIES:

Apologies for absence were received from Councillors A. H. Miles, Mrs. T. Olin, Mrs. Y. G. Southwell, and G. Woodham MBA (Open) LL.B (Hons), and Miss A. Coaker, Youth Representative.

315. DECLARATIONS OF INTEREST:

 There were no declarations of interest.

316. MINUTES OF THE MEETING OF THE PUBLIC EVENTS SUB-COMMITTEE HELD ON 20TH FEBRUARY, 2018:

 RESOLVED THAT the Minutes of the Meeting

 of the Public Events Sub-Committee held on

 20th February, 2018 be accepted as a true

 record and passed for signature by the

 Chairman.

317. MATTERS ARISING:

 (i) Minute 262 (a) Road Closure and Street Trading Licence

 Members were informed that the Milford Haven Business Circle had previously purchased a market application as they had arranged events other than Founders’ Day during the year.

 It was pointed out that there might be a significant saving, especially if there was no charge for charity stalls, if the Council paid per individual street trading stall. Traders do not pay for using the space in front of their premises.

 It was RECOMMENDED THAT the Clerk

 contacts Mr. M. Owen, Streetcare Manager,

 Pembrokeshire County Council, to ask

 whether charity stalls are exempt

 from street trading fees.

318. UPDATE ON FOUNDERS’ DAY 2018:

 The Clerk advised that she had received confirmation that the application for the road closure had been granted.

 Mr. E. Llewellyn, Area Maintenance Manager (North), Pembrokeshire County Council, has confirmed that his Department will set up and take down the signs and barriers.

 Mr. Bridges said that if there is a notable decrease in the cost of this he would be pleased to transport the signage and barriers to Thornton Depot.

 The Clerk reported the following:

* Ms. G. Swales, Face Painter; Little Monsters Family Entertainment; D & M Catering; Pembrokeshire Super Whippy and a number of business and charity stalls have confirmed their attendance.
* Ambulance cover is to be provided by Local Medical Services Limited at the same cost as last year.
* Milford Ink has offered to supply electricity, free of charge.

 It was RECOMMENDED THAT:

 (i) Mr. E. Llewellyn is to be asked whether

 there would be a noticeable decrease in

 cost if the signage and barriers were

 transported to the depot;

 (ii) the Milford Mercury and Pembrokeshire

 Herald are to be asked to publicise

 Founders’ Day;

 (iii) the Pembrokeshire Herald is again to be

 offered a free stand for radio promotion;

 (iv) the following organisations are to be

 asked if they can perform at Founders’

 Day:

 Alpha Kick Boxing

 Cleddau Community Church

 Apostolic Centre (Puppet Show)

 Milford Haven Gymnastics Club

 Milford Haven Town Band

 Swing and Jive

 Torch Youth Theatre

 Unison Dance

 Vibe School of Dance

 Miss B. Roberts joined the meeting during the discussion.

 (v) Milford Haven Youth Council is to be

 asked if they wish to participate in

 the entertainment;

 (vi) the Secretary is to ask on social media

 whether any groups are interested in

 performing on Founders’ Day.

319. EVENTS ARRANGED BY MILFORD HAVEN TOWN COUNCIL:

 (i) Deputy Mayor/Mayor Elect’s Chaplain:

 The Clerk said that the Deputy Mayor/Mayor Elect, Councillor R. D. Gray, would like her Chaplain, Rev. A. Bookless, to be involved in all the annual events arranged by the Milford Haven Town Council.

 It was RECOMMENDED THAT the

 request by the Deputy Mayor/Mayor

 Elect be acceded to in as much as the

 Clerk investigates all the events that

 this Town Council will sponsor during

 Councillor R. D. Gray’s Mayoral Year and

 ensure that her Chaplain, Rev. A. Bookless,

 is involved whenever possible.

 (ii) WWI Beacons of Light 11th November 2018:

 The Mayor, Councillor C. A. Sharp, speaking in his role as Trustee of the Pill Social Centre, explained that the Trustees of the Pill Social Centre are more than happy to accommodate the beacon lighting at their premises. They do, however, have health and safety concerns and asked whether it would be possible for the Clerk to contact the Fire Authority for advice.

 It was RECOMMENDED THAT the Pill

 Social Centre gives the Clerk a complete

 programme that will assist her in making

 sure that she gets the advice and expertise

 to ensure that the situation is covered.

 The Mayor said that a meeting had been arranged for 22nd April when the Trustees of the Pill Social Centre would talk about this issue further and pass on the relevant information to the Clerk.

320. FESTIVITIES WEEK BUDGET:

 The Chairman, Councillor W. D. Elliott BA QTS, reminded Members that the Festivities Week budget of £350 had been donated to the Milford Haven Town Regeneration Team last year to assist with the Founders’ Week celebrations.

 It was RECOMMENDED THAT, subject to

 confirmation from the Milford Haven

 Town Regeneration Team that the events

 are going ahead, the budget be allocated as

 follows:

 (i) £100 for the Made in Milford Exhibition for the cost of St. Katharine and St. Peter’s Church and associated advertising costs

 (ii) £125 to the Pill Social Centre for hosting

 both a bingo evening and a quiz night

(iii) £125 for the Milford Haven Town Band (to

 include the provision of refreshments given

 by the Milford Haven Women’s Institute)

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