Minutes of a Meeting of the Milford Haven Town Council

held at the Council Chamber, Town Hall, Milford Haven

on Thursday, 7th June, 2018 at 7:00 pm

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PRESENT

The Deputy Mayor (Councillor T. J. Davies)

Councillors: W. D. Elliott BA QTS Miss K. Gray

A. H. Miles M. P. Rickard

C. A. Sharp Mrs. Y. G. Southwell

Mrs. L. E. Turner Mrs. C. T. Williams

R. Williams G. Woodham MBA (Open) LL.B (Hons)

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PRAYERS:

Reverend Andy Bookless spoke of the privilege of taking on the role as Mayor’s Chaplain and said that if he could be of assistance in any way he would be pleased to do so.

The Mayor’s Chaplain, Reverend Andy Bookless, then led Members in prayer.

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The formal meeting of the Milford Haven Town Council then commenced.

10. APOLOGIES:

Apologies for absence were received from the Mayor, Councillor R. D. Gray, as one of her children was recovering from a dental operation which had taken place earlier that day, and Councillors A. E. Byrne, E. R. Harries, Mrs. T. Olin and D. R. Sinnett. Apologies for absence were also received from the Youth Representatives Miss A. Coaker and Miss B. Roberts.

11. DECLARATIONS OF INTEREST:

Councillor W. D. Elliott BA QTS declared a personal interest in Agenda Item No. 16 – Report regarding Funding for Founders’ Week - as he is a volunteer at the Pill Social Centre.

Councillor C. A. Sharp declared a personal interest in Agenda Item No. 16 – Report regarding Funding for Founders’ Week – as he is a Trustee at the Pill Social Centre and the Chairman of the Milford Haven Museum.

Councillor Mrs. L. E. Turner declared a personal and prejudicial interest in Agenda Item No. 16 – Report regarding Funding for Founders’ Week – as she is the organiser of both the Made in Milford event and the events held at the Mount Community Centre where she is a Trustee.

Councillor Mrs. C. T. Williams declared a personal interest in Agenda Item No. 16 - Report regarding Funding for Founders’ Week – as she is the Chair of the Milford Haven Town Regeneration Team and a Trustee at the Milford Haven Museum.

Councillor G. Woodham MBA (Open) LL.B (Hons) declared a personal interest in Agenda Item No. 16 – Report regarding Funding for Founders’ Week – as he is a volunteer at the Pill Social Centre.

12. TO CONFIRM AND SIGN THE MINUTES OF THE MEETING OF THE COUNCIL HELD ON THE 30TH APRIL, 2018:

RESOLVED THAT the Minutes of the Meeting of

the Milford Haven Town Council held on the

30th April, 2018, be accepted and that they be

signed by the Mayor as a true record.

13. TO CONFIRM AND SIGN THE MINUTES OF THE ANNUAL GENERAL MEETING OF THE COUNCIL HELD ON THE 14TH MAY, 2018:

RESOLVED THAT the Minutes of the Annual General

Meeting of the Milford Haven Town Council held on

the 14th May, 2018, be accepted and that they

be signed by the Mayor as a true record.

14. INFORMATION FROM THE MAYOR:

Members were advised of the Mayor’s engagements since 14th May, 2018:

15th May - Meeting at Value Independence

17th May - Haverfordwest Mayor Making

20th May - Welcoming Cruise Ship Passengers to Milford

Haven

2nd June - Milford Haven Twinning Association Service at the Memorial Gardens and reception at the

Mayor’s Parlour

2nd June - Sea Scouts Fun Day at Gelliswick

5th June - “Whale of a Time” launch at Milford Haven School

6th June - D-Day Memorial Service

The Deputy Mayor, Councillor T. J. Davies, reminded Members of the following dates:

Friday, 8th June - Presentation of Citizens’ Awards

Saturday, 9th June - Founders’ Day

Saturday, 16th June - Mayor’s Civic Service

REPORTS ON COMMITTEES

15. MINUTES OF THE MEETING OF THE TOWN REGENERATION ENVIRONMENTAL ACTION TEAM (TREAT) HELD ON 9TH MAY, 2018:

The Minutes of the Meeting of the Town Regeneration Environmental Action Team (TREAT) held on 9th May, 2018, were moved by the Immediate Past Mayor, Councillor C. A. Sharp.

RESOLVED THAT the Minutes of the Meeting

of the Town Regeneration Environmental

Action Team held on 9th May, 2018, be

approved and adopted.

16. MINUTES OF THE MEETING OF THE ESTABLISHMENT COMMITTEE HELD ON 9TH MAY, 2018:

The Minutes of the Meeting of the Establishment Committee held on 9th May, 2018, were moved by the Immediate Past Mayor, Councillor C. A. Sharp.

(a) Minute 361 – Discussion on the Implementation of a “Dignity at Work/

Bullying and Harassment Policy:

A Member considered that there should be more investigation into the

Council’s duty of care to its Members.

RESOLVED THAT:

(i) the draft Milford Haven Town Council Dignity

at Work/Harassment Policy be adopted,

subject to paragraph 2.2.2. being referred

back to the Establishment Committee for

further discussion;

(ii) subject to the above, the Minutes of the

Meeting of the Establishment Committee

held on 9th May, 2018, be approved and

adopted.

17. SPECIAL MEETING OF THE PUBLIC EVENTS SUB-COMMITTEE HELD ON 9TH MAY, 2018:

The Minutes of the Special Meeting of the Public Events Sub-Committee held on 9th May, 2018, were moved by the Chairman, Councillor W. D. Elliott BA QTS.

RESOLVED THAT the Minutes of the Special

Meeting of the Public Events Sub-Committee

held on 9th May, 2018, be approved and

adopted.

18. APPOINTMENT OF CHAIRMAN OF THE FINANCE AND GENERAL PURPOSES COMMITTEE:

Members were advised that it was normal practice for the Chairmen and Vice Chairmen of the Finance and General Purposes and Public Works and Planning Committees to serve a two-year term of office. Councillor D. R. Sinnett had served one year as Chairman of the Finance and General Purposes Committee.

RESOLVED THAT Councillor D. R. Sinnett be

appointed Chairman of the Finance and

General Purposes Committee for the ensuing

year.

19. APPOINTMENT OF VICE CHAIRMAN OF THE FINANCE AND GENERAL PURPOSES

COMMITTEE:

The Deputy Mayor said that Councillor W. D. Elliott BA QTS had served one year as Vice Chairman of the Finance and General Purposes Committee.

RESOLVED THAT Councillor W. D. Elliott BA QTS

be appointed Vice Chairman of the Finance

and General Purposes Committee for the

ensuing year.

20. APPOINTMENT OF CHAIRMAN OF THE PUBLIC WORKS AND PLANNING COMMITTEE:

The Deputy Mayor said that Councillor M. P. Rickard had served one year as Chairman of the Public Works and Planning Committee.

RESOLVED THAT Councillor M. P. Rickard be

appointed Chairman of the Public Works and

Planning Committee for the ensuing year.

21. APPOINTMENT OF VICE CHAIRMAN OF THE PUBLIC WORKS AND PLANNING COMMITTEE:

The Deputy Mayor said that Councillor Mrs. C. T. Williams had served one year as Vice Chairman of the Public Works and Planning Committee.

RESOLVED THAT Councillor Mrs. C. T. Williams

be appointed Vice Chairman of the Public Works

and Planning Committee for the ensuing year.

22. LETTER FROM PEMBROKE TOWN COUNCIL REGARDING WITHYBUSH GENERAL HOSPITAL:

Councillor M. P. Rickard declared a prejudicial interest in this item as his wife is employed by Hywel Dda Health Board. He took no part in the discussion or voting on this issue.

Members discussed an email from Mrs. S. Thomas, Town Clerk, Pembroke Town Council, in which she attached a copy of a letter that the Pembroke Town Council had sent to Mr. V. Gething AM, Minister of Health and Social Services, National Assembly for Wales, and the Chief Executive Officer, Hywel Dda Health Board. The letter stated Pembroke Town Council’s concerns regarding the proposed downgrading of Withybush General Hospital.

The Deputy Mayor advised that there was a public drop-in event at the Pill Social Centre on 5th July. The closing date of the Consultation – *Hywel Dda Our Big NHS Change* - is Thursday 12th July.

RESOLVED THAT

(i) the letter from the Town Clerk, Pembroke

Town Council, be received;

(ii) although Members may wish to respond the

Consultation on an individual basis, the Council

will respond to the Consultation as a body.

23. MILFORD HAVEN YOUTH COUNCIL – YOUNG PEOPLE’S ROLES IN DEMOCRACY:

Members considered a letter from the Milford Haven Youth Council regarding a project which will investigate what young people’s roles are in democracy.

The letter asked what the Milford Haven Town Council is doing to involve young people in its democracy setting.

RESOLVED THAT the letter be referred to

the next meeting of the Youth Working

Group when the Youth Representatives

will be able to discuss this project in a

smaller and more concentrated environment.

24. RATH PADDLING POOL:

A letter was received from Mrs. N. Joseph, Chair of the Nantucket Charitable Incorporated Organisation, in which she advised that the Trustees of the Organisation had approved a one-year partnership agreement with the Milford Haven Town Council and the Pembrokeshire County Council to be reviewed in September 2018.

The original proposal was for a five-year agreement between the three parties. The Clerk had contacted Mr. M. Cavanagh, Head of Cultural Services, Pembrokeshire County Council, who said that he would be in agreement if this Council also wished to enter into partnership for one year instead of the five years.

Discussion followed and it was RESOLVED THAT the Milford Haven Town Council enters into a one-year partnership agreement with the Pembrokeshire County Council and the Nantucket Charitable Incorporated Organisation with the three parties meeting for a full review in September 2018.

Four Members voted for this resolution with five abstentions.

Councillor A. H. Miles wished it recorded that he objected strongly to entering into partnership with the Nantucket Charitable Incorporated Organisation.

25. FINAL ACCOUNTS FOR THE FINANCIAL YEAR ENDED 31ST MARCH, 2018:

(i) Summary Income and Expenditure Account

RESOLVED THAT the Summary Income and

Expenditure Account for the financial year

2017-2018 be received.

(ii) Accounting Statements 2017-2018

RESOLVED THAT the Accounting Statements

for the financial year 2017-2018 be approved.

(iii) Annual Internal Audit Report

RESOLVED THAT the Annual Internal Audit

Report be received.

26. REPORT REGARDING FUNDING FOR FOUNDERS’ WEEK:

Councillor W. D. Elliott BA QTS declared a personal interest as he is the Vice President of the Milford Haven Town Band.

Councillor G. Woodham MBA (Open) LL.B (Hons) declared a personal interest as he is representing the Torch Theatre on the Milford Haven Town Regeneration Team and he is the President of the Milford Haven Town Band.

The Chair of the Milford Haven Town Regeneration Team, Councillor Mrs. C. T. Williams, had asked for the funding for Founders’ Week, which had been agreed at Full Council on 30th April, 2018, to be reallocated.

RESOLVED THAT:

(i) the recommendations regarding the

Festivities Week budget made at the meeting

of the Full Council on 30th April, 2018, are to

remain unchanged;

(ii) an additional £100 be taken from the Public

Events budget to support the following Founders’

Week events:

\* a £50 donation to the Mount Community

Centre for running two events;

\* £25 to the Milford Haven Museum and

\* £25 to the Milford Haven Youth Centre;

(iii) discussion on the Festivities Week budget is to

be referred to a meeting of the Public Events

Sub-Committee to be held before the precept

meeting to be held in January 2019.

27. REPRESENTATION ON OUTSIDE BODY – PEMBROKE POWER STATION LOCAL LIAISON COMMITTEE:

RESOLVED THAT Councillor A. H. Miles

be appointed this Council’s representative

on the Pembroke Power Station Local Liaison

Committee.

28. ONE VOICE WALES:

(i) Minutes of the Meeting of the Pembrokeshire Area Committee held at County Hall, Haverfordwest on Tuesday, 16th January, 2018

RESOLVED THAT the Minutes of the Meeting

of the Pembrokeshire Area Committee held

at County Hall, Haverfordwest on Tuesday,

16th January, 2018, be received.

(ii) Minutes of the National Executive Committee Meeting held at Royal Welsh Showground, Builth Wells on Friday, 9th March, 2018

RESOLVED THAT the Minutes of the National

Executive Committee Meeting held at Royal

Welsh Showground, Builth Wells on Friday,

9th March, 2018, be received.

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