Minutes of a Meeting of the Milford Haven Town Council

held at the Council Chamber, Town Hall, Milford Haven

on Monday, 24th September, 2018 at 7:00 pm

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PRESENT

The Mayor (Councillor R. D. Gray)

The Deputy Mayor (Councillor T. J. Davies)

Councillors: L. J. Bridges A. E. Byrne

P. Coe W. D. Elliott BA QTS

Miss K. Gray A. H. Miles

M. P. Rickard D. R. Sinnett

Mrs. Y. G. Southwell Mrs. L. E. Turner

Mrs. C. T. Williams R. Williams

Youth

Representatives: Miss A. Coaker Miss B. Roberts

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PRAYERS:

Prayers were led by the Mayor’s Chaplain, Rev. A. Bookless.

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The formal meeting of the Milford Haven Town Council then commenced.

100. APOLOGIES:

Apologies for absence were received from Councillors E. R. Harries, C. A. Sharp and G. Woodham MBA (Open) LL.B (Hons).

101. DECLARATIONS OF INTEREST:

The Deputy Mayor, Councillor T. J. Davies, declared a prejudicial interest in Agenda Item No. 11 (a) – Additional Community Governor at Milford Haven Community Primary School as he works at the Milford Haven Community School.

Councillor W. D. Elliott BA QTS declared a prejudicial interest in Agenda Item No. 11 (a) – Additional Community Governor at Milford Haven Community Primary School as he is employed as a Teacher at the School.

102. TO CONFIRM AND SIGN THE MINUTES OF THE MEETING OF THE COUNCIL HELD ON THE 6TH SEPTEMBER, 2018:

RESOLVED THAT the Minutes of the Meeting of the

Milford Haven Town Council held on the 6th September,

2018, be accepted and that they be signed by

the Mayor as a true record.

103. INFORMATION FROM THE MAYOR:

(a) Mayor’s Engagements

Members had been informed electronically of the Mayor’s engagements since 31st July, 2018:

1st August - Playday in Scolton Manor

4th August - Greeting passengers from the Pacific Princess cruise liner

8th August - Meeting with Youth Representatives and

Ms. N. Farmer, Pembrokeshire County Council,

at the Town Hall

18th August - Milford Haven Golf Club Fun Day

18th August - Priory House Birthday celebration

20th August - Greeting passengers from the Pacific Princess

cruise liner

21st August - The Great Council Bake Off

24th August - Milford Haven Youth Council’s Community

Afternoon Tea

31st August - Visit to Waterfront Gallery

31st August - Under the Bridge Project (Milford Youth Matters)

6th September - Launch of book “We Will Remember Them” at

Milford Haven School

14th September - Beach clean at Gelliswick with Milford Haven Sea

Scouts

20th September - Presentation Evening at Milford Haven Sea Cadets and Royal Marines Cadets Unit

22nd September - Inner Wheel Planting of Peace Roses at the Memorial Gardens followed by reception at the

Town Hall (attended by the Deputy Mayor with

assistance from Councillor Mrs L. E. Turner)

(b) Milford Haven Town Hall

RESOLVED THAT:

(i) a Special Full Council Meeting be held week

beginning Monday, 1st October, 2018 to

discuss the Town Hall;

(ii) the Clerk is to ascertain whether members of the

public can be excluded from the meeting

when financial matters are discussed.

104. PUBLIC EVENTS SUB-COMMITTEE:

The Minutes of the Meeting of the Public Events Sub-Committee held on the 13th September, 2018, were moved by the Chair, Councillor R. D. Gray.

A Member asked if the meeting was quorate and referred to the few Councillors in attendance at this meeting, which had been held during the day.

The Clerk said that the meeting had been quorate. The Mayor reminded Members that they had the opportunity not only to ask for items to be placed on the Agenda but also to comment on the Minutes at Full Council.

RESOLVED THAT, subject to the above, the

Minutes of the Meeting of the Public Events

Sub-Committee held on the 13th September,

2018, be approved and adopted.

105. UPDATE FROM MISS B. ROBERTS, MILFORD HAVEN TOWN COUNCIL YOUTH REPRESENTATIVE:

Miss B. Roberts reported on two successful events arranged by the Milford Haven Youth Council during the Summer recess – The Great Council Bake Off and Milford Haven Youth Council’s Community Afternoon Tea.

RESOLVED THAT Miss Roberts’ update be received.

106. NO WAITING RESTRICTIONS, MILFORD HAVEN:

Members discussed an email from Mr. D. Thomas, Head of Infrastructure, Pembrokeshire County Council, in which he advised that the Pembrokeshire County Council will shortly be advertising proposals to change restrictions in various locations across the County.

The three areas for consideration by the Town Council were located at Priory Road, Gelliswick Road and Robert Street.

A Member raised concerns regarding the proposals for Priory Road (located in the West Ward). Councillor D. R. Sinnett, speaking as County Councillor for the West Ward, explained that many residents had requested the change in restrictions.

RESOLVED THAT the Pembrokeshire County Council’s

proposals be received.

107. DRAFT CHARTER FROM THE PEMBROKESHIRE COUNTY COUNCIL:

Members gave consideration an email and attached draft Charter from Mr. D. Shaw, Corporate Planning Manager, Pembrokeshire County Council, in which he explained that Pembrokeshire County Council has been working with local representatives of One Voice Wales to produce a Charter between Pembrokeshire’s Town and Community Council sector and Pembrokeshire County Council.

RESOLVED THAT the document be referred to

the Pembrokeshire County Council Liaison

Group for further discussion.

108. ONE VOICE WALES:

(a) Minutes of the Pembrokeshire Area Committee Annual General Meeting held on Tuesday, 10th July, 2018

RESOLVED THAT the Minutes of the Pembrokeshire

Area Committee Annual General Meeting held on

Tuesday, 10th July, 2018 be received.

(b) Minutes of the Pembrokeshire Area Committee Meeting held on Tuesday,

10th July, 2018

RESOLVED THAT the Minutes of the Pembrokeshire

Area Committee Meeting held on Tuesday, 10th

July, 2018 be received.

(c) Minutes of the National Executive Committee Meeting, Royal Welsh

Showground, Builth Wells on Friday, 8th July, 2018

RESOLVED THAT the Minutes of the National Executive

Committee Meeting held on Friday, 8th July, 2018

be received.

(d) Independent Review Panel on Community and Town Councils in Wales –

Outline Findings and Recommendations

RESOLVED THAT the Independent Review Panel on

Community and Town Councils in Wales – Outline

Findings and Recommendations – be received.

109. REPRESENTATION ON OUTSIDE BODIES:

(a) Additional Community Governor – Milford Haven Community Primary School

The Deputy Mayor, Councillor T. J. Davies, and Councillor W. D. Elliott BA QTS reiterated their prejudicial interests and left the Council Chamber during the discussion of this item.

RESOLVED THAT Councillor C. A. Sharp be nominated

by this Council as Additional Community Governor

on the Milford Haven Community Primary School.

(b) Dragon LNG Community Liaison Committee

RESOLVED THAT Councillor W. D. Elliott BA QTS

be appointed as this Council’s representative on

the Dragon LNG Community Liaison Committee.

110. AUDITOR GENERAL FOR WALES – AUDIT CERTIFICATE AND REPORT:

The Auditor General for Wales’ Audit Certificate and report was received completing the audit of this Council’s Return for the year ended 31st March, 2018.

RESOLVED THAT:

(i) the Audit Certificate and Report for 2017-2018

be received;

(ii) the Clerk said that she would ensure that the

issues raised in the qualified audit report would

not re-occur.

111. STATEMENT OF INCOME:

RESOLVED THAT the Statement of Income for

the first quarter of the financial year 2018-2019

be received.

112. SUMMARY OF EXPENDITURE:

RESOLVED THAT the Summary of Expenditure for

the first quarter of the financial year 2018-2019

be received.

113. SCHEDULE OF ACCOUNTS:

RESOLVED THAT the Schedule of Accounts,

as presented by the Clerk for the month of

August, 2018, in the sum of £13,344.22

be accepted and approved for payment.

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