Minutes of a Meeting of the

 Public Events Sub-Committee

 held at the Town Hall, Milford Haven

 on Thursday, 15th November, 2018 at 6:00 pm

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PRESENT

The Deputy Mayor (Councillor T. J. Davies)

Councillors: L. J. Bridges W. D. Elliott BA QTS

 E. R. Harries C. A. Sharp

 G. Woodham MBA (Open) LL.B (Hons)

141. APPOINTMENT OF CHAIRMAN:

 RESOLVED THAT in the absence of

 the Chair, the Mayor, Councillor R. D.

 Gray, the Chair for this evening’s meeting

 be the Deputy Mayor, Councillor T. J.

 Davies.

142. MEMBERSHIP OF COMMITTEE:

 Councillor L. J. Bridges indicated that he wished to become a member of the Public Events Sub-Committee.

 RESOLVED THAT Councillor L. J. Bridges

 be appointed as a member of the

 Public Events Sub-Committee.

143. APOLOGIES:

Apologies for absence were received from the Mayor, Councillor R. D. Gray, and Councillors Miss K. Gray, A. H. Miles, Mrs. Y. G. Southwell and the Youth Representatives, Miss A. Coaker and Miss B. Roberts.

144. MINUTES OF THE MEETING OF THE PUBLIC EVENTS SUB-COMMITTEE HELD ON THURSDAY, 13TH SEPTEMBER, 2018:

It was noted that the Deputy Mayor, Councillor T. J. Davies, was the only Councillor present who had attended this meeting.

 RESOLVED THAT, as these Minutes has been confirmed by the Milford Haven Town Council,

 the Public Events Sub-Committee recognises

 this fact and the Minutes of the Meeting held on

 Thursday, 13th September, 2018 be accepted

 and that they be signed by the Chairman as a true

 record.

145. MATTERS ARISING:

(a) Minute 95 - Formation of Group to assist with Council events:

 A Member asked what progress had been made with the formation

 of the Public Events Working Group.

 The Chairman, Councillor T. J. Davies, advised that the Group was established for Councillors to volunteer for specific events, such as the Christmas preparations.

(b) Minute 96 – World War One Commemoration – Beacons of Light – 11th November 2018:

 A Member referred to the following recommendation under Minute 96:

 *(i) a donation of £200 be made to the Pill Social Centre to*

 *assist with the funding of the 1940s band;*

 *(ii) subject to agreement from the Pill Social Centre, the*

 *Milford Haven Amateur Operatic Society be asked to*

 *perform and be given a donation of £50.*

 The Member advised that although the 1940s Band had not performed, the Milford Haven Town Band had performed, and they had received a donation of £50 to match the donation made to the Milford Haven Amateur Operatic Society.

 Members were advised that the Pill Social Centre did not receive

 any funding for hosting the event, and had lost revenue as they had to cancel a booking for that evening.

 It was RECOMMENDED THAT:

 (i) the Mayor sends a letter of thanks to the Pill

 Social Centre for hosting this event;

 (ii) a donation of £50 be made to the Pill Social

 Centre as compensation for the cancellation of a booking that evening.

(c) Fishermen’s Tribute Service

 A Member referred to a paragraph in the narrative which stated that: “The Clerk said that there is currently £657 in the Public Events budget. This does not include other anticipated expenditure, such as the Fishermen’s Tribute Service and the Wave of Light Service.”

 The Member raised his concern that there had not been a Fishermen’s Tribute Service in September. He said that he was very disappointed that this Service has not been rearranged.

 It was RECOMMENDED THAT the Public

 Events Sub-Committee notes that a Member

 of the Committee drew attention to a fund

 available for the Fishermen’s Tribute and

 indicated that this year the Service had not

 been held, which is to be very much regretted

 and the Sub-Committee is to be advised to

 urge the Council to rearrange this as soon

 as possible and to point out that any future

 decision in relation to the postponement or

 delays of any official services be Full Council decisions.

(d) Baby Loss Awareness Week

 The Clerk said that a Service held at the Forget-Me-Not Baby Garden during Baby Loss Awareness Week had been well attended and very much appreciated by those who had lost their babies.

 It was RECOMMENDED THAT this

 Service is to become an annual event.

145. REVIEW OF REMEMBRANCE SERVICES:

 (a) Railings Around Cenotaph

 The Chairman said that he had investigated this matter, and he did not consider that railings were needed as the Cemetery Supervisor had devised a system to secure the wreaths around the Cenotaph.

 It was RECOMMENDED THAT Mr. P. Johnson,

 the Cemetery Supervisor, be commended

 for his foresight.

(b) Parade

 A Member referred to the amazing response there was on this very special Centenary occasion and the people of this town and surrounding areas registered their grief and appreciation of those people who gave their lives 100 years ago and those who were disabled as a result of that terrible conflict.

 The Member noted that there was not a designated area for Councillors when they left the Parade as in previous years.

 It was RECOMMENDED THAT:

 (i) organisations be thanked for participating

 in the Remembrance Service;

 (ii) a meeting be held with key stakeholders in

 September 2019 to discuss the logistics

 of the Parade.

(c) Wreaths laid on Remembrance Sunday

 The Deputy Mayor asked how many wreaths are laid by Councillors on Remembrance Sunday. The Clerk replied that out of the 6 wreaths ordered annually, 3 were laid on Remembrance Sunday – one by the Mayor, another by the Deputy Mayor at the Wellington Memorial and one at the Cemetery.

 Past Mayors said that they had laid wreaths at the Remembrance Service in Neyland, which is held on the afternoon of Remembrance Sunday.

 The Deputy Mayor said he would like to lay a wreath at Neyland during his Mayoral year.

 It was RECOMMENDED THAT the Clerk

 be asked to clarify the situation as far as

 the Mayor of Milford Haven laying a wreath

 at Neyland’s Remembrance Service and the

 Mayor of Neyland laying a wreath at Milford

 Haven’s service.

146. CHRISTMAS FESTIVITIES

(a) Torch Theatre

 Councillor G. Woodham MBA (Open) LL.B (Hons) declared an interest as he is an employee of the Torch Theatre.

 The Chairman read out an email which advised that the Torch Theatre would not be able to participate in the Lantern Parade as they will be in a Tech/Dress rehearsal on 1st December.

 Due to the decision to shorten the pantomime run, this may be an issue in future years should the first Saturday in December clash with the rehearsal schedule. Representatives from the Torch Theatre will be happy to discuss this further on an annual basis.

 It was RECOMMENDED THAT the information

 be received.

(b) Number of Cadets

 A Member asked as to how many Cadets would be required to assist with the visit of Father Christmas on Saturday, 1st December, as they are no longer able to marshal the Lantern Parade.

 It was RECOMMENDED THAT:

 (i) no more than 4 Cadets from each of the Cadet

 forces be asked to assist with the visit of

 Father Christmas;

 (ii) in view of the timescale, the Clerk be authorised

 to action this Minute prior to its ratification by

 Full Council on Thursday, 6th December.

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