Minutes of a Meeting of the Milford Haven Town Council

held at the Council Chamber, Town Hall, Milford Haven

on Thursday, 14th February, 2019 at 7:00 pm

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PRESENT

The Mayor (Councillor R. D. Gray)

The Deputy Mayor (Councillor T. J. Davies)

Councillors: P. Coe Miss K. Gray

E. R. Harries A. H. Miles

M. P. Rickard C. A. Sharp

D. R. Sinnett Mrs Y. G. Southwell

Mrs L. E. Turner G. Woodham MBA (Open) LL.B (Hons)

Mrs M. L. Galliford, Town Clerk

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PRAYERS:

Prayers were led by the Mayor’s Chaplain, Rev. A. Bookless.

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The formal meeting of the Milford Haven Town Council then commenced.

209. APOLOGIES:

Apologies for absence were received from Councillors L. J. Bridges, A. E. Byrne, W. D. Elliott BA QTS, Mrs N. C. Joseph, R. Williams and the Youth Representatives, Miss A. Coaker and Miss B. Roberts.

210. DECLARATIONS OF INTEREST:

Councillor E. R. Harries declared a personal interest in Agenda Item – 11 (ii) Financial Assistance – Pembrokeshire Special Needs Gymnastics Club as he has a close friend who is connected with this Club.

Councillor G. Woodham MBA (Open) LL.B (Hons) declared a personal interest in Agenda Item No. 8 (ii) James Johns and David Stuart Johns Charity as he is employed by the Torch Theatre on St. Peter’s Road and has the responsibility of day to day parking issues with local residents.

211. TO CONFIRM AND SIGN THE MINUTES OF THE MEETING OF THE COUNCIL HELD ON THE 28TH JANUARY, 2019:

RESOLVED THAT the Minutes of the Meeting of the

Milford Haven Town Council held on the 28th January,

2019, be accepted and that they be signed by

the Mayor as a true record.

212. INFORMATION FROM THE MAYOR:

The Mayor said that a Public Events Sub-Committee meeting would be held on Wednesday, 20th February at 11:30 am when there will be discussion on Founders’ Day. If any Member is unable to attend the meeting but would like to help with Founders’ Day, could they please let the Clerk know as it is important to know how much support there will be before any decisions are made about the event.

213. PLANS:

RESOLVED THAT the recommendations of

the Chairman of the Public Works and Planning

Committee in respect of the planning applications detailed on Page 1 of the attached report

(see Appendix B) be approved.

(a) Planning Application No. 18/1030/PA - Erection of Log Cabin/Summer

House (in retrospect) at 66 Pill Road, Milford Haven:

Councillor G. Woodham MBA (Open) LL.B (Hons), in his role as County Councillor for the East Ward, explained that County Councillors receive notice of planning applications submitted the previous week and the Town Council, as Consultees, receive those relevant for Milford Haven. He became aware as a County Councillor that a neighbour was objecting to this application.

He was surprised that the planning application had not been circulated by the Council’s Secretary and had contacted her to ask her the reason. The Secretary explained that the planning application had not been received and she further contacted the relevant planning officer for a copy of the application.

The planning application, when received, was dated 23rd January and was programmed into the normal schedule for the Town Council’s consultation period.

On 6th February a notice was received stating that this application had been conditionally approved. Councillor Woodham MBA (Open) LL.B (Hons) said that in conversation in his County Councillor’s role with the planning officer he was told that the individual’s objections were taken into consideration.

The Chairman of the Public Works and Planning Committee, Councillor M. P. Rickard, questioned the number of retrospective planning applications received in the same period. He stressed that the Town Council needs clarity and to receive information as to why retrospective applications are received.

RESOLVED THAT a letter be written to the

Pembrokeshire County Council:

(i) expressing Members’ dissatisfaction at the

late date at which this consultation was received;

(ii) if a County Councillor had not notified the office

the Town Council would not have had any knowledge

of this consultation;

(iii) furthermore, when the consultation was received

it was dated 23rd January and programmed into

the Town Council’s normal schedule for consultation

which resulted in Members missing the deadline to reply.

(b) Planning Application No. 18/1127/PA – Retrospective planning application

for engineering works relating to drainage at land adjacent to Quay Stores, Victoria Road, Milford Haven:

A Member urged caution and expressed concerns regarding the increased risk of flooding because of over development in this area.

RESOLVED THAT the Pembrokeshire County Council be asked to look again at not only the impact of the foul and surface water drainage that this development will have on that area but also any future developments due to this Council’s concerns regarding flood risks.

(c) Planning Application No. 18/1108/PA – Change of use of the ground from Bank (A2) to Café (A3) in retrospect at 10 Hamilton Terrace, Milford Haven:

RESOLVED THAT:

(i) this Planning Application be approved;

(ii) a letter be sent to Planning Support Team stating

this Council’s concerns at the number of

retrospective planning applications received during

this period.

214. APPLICATIONS FOR A NEW PREMISES LICENCE:

RESOLVED THAT the recommendation of the

Chairman of the Public Works and Planning

Committee in respect of the applications for

a new premises licence be approved.

215. JAMES JOHNS AND DAVID STUART JOHNS CHARITY:

(a) Reappointment of Trustees

RESOLVED THAT Councillor E. R. Harries and

Mrs E. A. Adams be reappointed as Trustees

of the James Johns and David Stuart Johns

Charity.

(b) Report

Members considered the Clerk’s Report regarding a discussion held at a recent meeting of the James Johns and David Stuart Johns Charity when the Trustees had considered a complaint by a tenant residing in one of the bungalows at St. Peter’s Road. The tenant was concerned that, as there were vehicles constantly parked on the road outside the properties, emergency vehicles would find it difficult to attend to the elderly residents.

RESOLVED THAT:

(i) the Emergency Services be contacted advising that the Trustees of the James Johns and David Stuart Johns Charity have forwarded a complaint from a tenant of the Trust expressing concern at the parking and traffic situation in St. Peter’s Road, and drawing attention to the potential for obstructing Emergency Services’ vehicles;

(ii) this Council is seeking the Emergency Services’ reaction to this claim and asked what action is considered appropriate;

(iii) the letter be copied to the relevant Pembrokeshire County Council officer.

216. NEW TRAFFIC ORDER – MILTON CRESCENT:

Members gave consideration to an email from Mr. D. Thomas, Head of Infrastructure, Pembrokeshire County Council, in which he explained that the Council will be advertising proposed changes to waiting restrictions at various locations across the County.

He explained that there is a proposal to shorten the double yellow lines in Milton Crescent which would provide an additional parking space on the road.

RESOLVED THAT the information be received.

217. DRAFT STREET TRADING POLICY:

The Pembrokeshire County Council forwarded information regarding the review of their Draft Street Trading Policy which has been published on their website as part of the consultation process.

RESOLVED THAT the information be received.

218. FINANCIAL ASSISTANCE:

(a) Acknowledgement of Donations

The Mayor advised that letters of thanks had been received from Bobath Therapy Centre Wales, Christ Church, Christmas Together, Cleddau Chamber Orchestra, Committee of Friends of Havenhurst, Forget Me Knots Pembrokeshire, Friends of the Mount (Pembs), Hakin OAPs, HOPE MS Therapy Centre, Hubberston and Hakin Luncheon Club, Milford Haven Amateur Operatic Society, Milford Haven Junior Tennis Club, Milford Haven Round Table, Milford Haven School Sixth Form, Milford Haven Yarn Club, National Federation of Retirement Pensioners Association, PATCH, Pembrokeshire Blind Society, Pembrokeshire Disabled Bowlers Club, Pembrokeshire Special Needs Gymnastics Club, Pill Social Centre and The Salvation Army.

(b) Pembrokeshire Special Needs Gymnastics Club

The Clerk advised that this application was on the Agenda as there was new information regarding this application.

At the precept meeting, when Members had considered an application from the Pembrokeshire Special Needs Gymnastic Club for funding, it was believed that the application for a floor was a permanent structure.

The Clerk had been contacted by a representative from the Pembrokeshire Special Needs Gymnastic Club who had seen the report in the local press of the reason why this Council had decided not to provide financial assistance. The representative had explained that the Club had needed funding for an inflatable floor, *not* a permanent structure. Following this clarification, the Pembrokeshire Special Needs Gymnastics Club had submitted a new application for funding.

The Pembrokeshire Special Needs Gymnastics Club had already received a donation under the small grants budget line for this financial year (2018/2019). The Clerk had informed the Club that they would not be eligible for any donation under this budget line until the new financial year (2019/2020).

The Clerk said that there was £825.80 remaining in the General Donations (small grants) budget line.

RESOLVED THAT:

(i) in view of the new information, and as a gesture of

goodwill, the Pembrokeshire Special Needs Gymnastics

Club are to receive a donation of £500 from this year’s budget line, to be payable in April 2019;

(ii) the Pembrokeshire Special Needs Gymnastics Club are

to be informed that they will not be able to apply for

any funding under the small grants budget line

for the financial year 2019/2020, but can apply in

November 2019 for funding for consideration

at the Precept meeting in January 2020;

(iii) any remaining funds in the general donations budget

are to be carried over to the financial year 2019/2020.

*This donation is to be made in accordance with the Milford Haven Town Council’s powers under Section 137 of the Local Government Act 1972.*

219. STATEMENT OF INCOME:

RESOLVED THAT the statement of income for the

third quarter of the financial year 2018-2019 be

received.

220. SUMMARY OF EXPENDITURE:

RESOLVED THAT the summary of expenditure

for the third quarter of the financial year

2018-2019 be received.

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