Minutes of a Meeting of the

Youth Working Group held at the Town Hall

on Thursday, 7th March, 2019 at 6:00 pm

PRESENT

Councillor R. D. Gray (Mayor)

Councillors: C. A. Sharp R. Williams

Youth

Representatives: Miss A. Coaker Miss B. Roberts

Mrs M. L. Galliford, Town Clerk

Councillor L. J. Bridges was also in attendance.

226. APOLOGIES:

Apologies for absence were received from the Deputy Mayor, Councillor T. J. Davies and Councillors W. D. Elliott BA QTS and M. P. Rickard.

Councillor C. A. Sharp had advised that he would be arriving late.

227. APPOINTMENT OF CHAIRMAN:

RESOLVED THAT this be deferred until later in

the meeting.

228. REVIEW OF YOUTH REPRESENTATIVE ROLE DESCRIPTOR FORM:

The Youth Working Group discussed the Role Descriptor Form.

The Mayor, Councillor R. D. Gray, said it is imperative that both Councillors and Youth Representatives have a clearer idea of the role.

Councillor Sharp joined the meeting during the discussion.

It was RECOMMENDED THAT the Youth Representative

Role Descriptor be amended as follows:

* *The primary role of a Youth Representative is to represent the voices, opinions and thoughts of the young people within the Milford Haven area to the Milford Haven Town Council.*
* *To participate without a vote at Town Council meetings.*
* *To be an active member of the Youth Working Group and any other Sub-Committees they desire.*
* *Sit on the Town Council as a Youth Representative for a two-year period.*

Other duties would include:

* *To be a point of contact for other youth organisations (a new*

*email address be given to the Youth Representatives – e.g.* [*youthreps@milfordhaventowncouncil.co.uk*](mailto:youthreps@milfordhaventowncouncil.co.uk)*).*

* *To promote the Town Council in general.*
* *To represent the Town Council at local youth events and provide feedback on those events.*
* *The role descriptor will be reviewed on a regular basis.*

The Mayor asked the Youth Representatives whether they would stay in position for a longer period, as their two-year tenure will finish in April, 2019. Both Miss Coaker and Miss Roberts agreed to do so and to help with recruiting the next Youth Representatives.

It was RECOMMENDED THAT:

(i) the Youth Working Group is to be responsible

for recruiting the new Youth Representatives;

(ii) advertising for the new Youth Representatives

will start in June, 2019, with applications submitted

by the beginning of September, 2019, and interviews

at the end of September, 2019;

(iii) the next meeting will take place before Full Council

on 25th March, 2019, when discussion as to

recruitment will take place.

229. APPOINTMENT OF CHAIRMAN:

RESOLVED THAT Councillor R. Williams be

appointed as the Chairman of the Youth

Working Group.

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