Minutes of a Meeting of the

Public Events Sub-Committee

held at the Town Hall, Milford Haven

on Wednesday, 24th April, 2019 at 6:00 pm

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PRESENT

The Mayor and Chair (Councillor R. D. Gray)

The Deputy Mayor (Councillor T. J. Davies)

Councillors: Miss K. Gray C. A. Sharp

The Town Clerk was in attendance.

Mr. B. Jones, the Council’s Electrician, was also in attendance.

 277. APOLOGIES:

Apologies for absence were received from Councillors W. D. Elliott BA QTS, E. R. Harries, A. H. Miles, Mrs. Y. G. Southwell, and G. Woodham MBA (Open) LL.B (Hons). Apologies for absence were not received from Councillor L. J. Bridges.

 278. TO CONSIDER QUOTATIONS FOR THE TOWN’S CHRISTMAS LIGHTING:

Mr. Jones referred to the problems with the column lighting on Hamilton Terrace last year which had resulted in a great deal of additional work and an erection of alternative column motif lighting.

Members discussed the two quotations received for Christmas Lighting.

It was noted that in Lighting and Illumination Technology Experience Limited’s (LITE) quotation the illuminations could be changed annually instead of utilising the same lighting for 3 years as offered by the Council’s current supplier. The lights will be delivered and collected each year of the contract and stored in LITE’s insured premises and PAT tested, with any failed units being replaced during the leasing period.

LITE’s quotation stated that the property ownership of the lighting on the Town Hall and the festoon lighting in the Memorial Gardens and Charles Street, can pass on to the Town Council after the 3-year leasing period. This would give the Council the opportunity to either build on a lighting scheme or retain funds by utilising the same lights. If it was agreed to continue with column mounted motif fittings, these should be leased as most problems occur with this type of illumination.

The Director of LITE is aware that this Council currently has a tenancy agreement on the Town Hall building until December 2021 and is willing to adjust any contract to suit the Council’s needs.

 It was RECOMMENDED THAT the Milford

 Haven Town Council enters into a three-year

 leasing contract with LITE in the sum of £10,894.00

 plus VAT, subject to confirmation that it may be

 necessary to adjust the lighting requirements in the

 final year of the contract.

Mr. Jones left the meeting at this point. He said that he would be pleased to answer any questions regarding Christmas Lighting.

279. FESTIVITIES WEEK 2019:

There had not been any events held during Festivities Week for the last two years as the now-defunct Town Team had arranged Founders’ Week, and the Bingo, Milford Haven Town Band Concert and Quiz Night (which were usually held during Festivities Week) had taken place during Founders’ Week.

 It was RECOMMENDED THAT:

 (i) the Festivities Week Bingo be held at

 the Pill Social Centre on Monday, 8th July,

 2019;

 (ii) the Milford Haven Town Band be asked

 to perform in the Memorial Gardens on

 Tuesday, 9th July;

 (iii) the Clerk is to contact Milford Haven W.I.

 to ask if they would prepare refreshments

 for the Town Band after the Concert;

 (iv) the Clerk is to ask a representative from

 St. Katharine and St. Peter’s Church

 whether the Town Band could play in

 the Church if the weather is inclement,

 and whether the Church Hall can be

 used for refreshments after the Concert;

 (v) the Quiz Night will take place on Thursday,

 11th July, and the Deputy Mayor, Councillor

 T. J. Davies, will prepare the questions;

 (vi) the Secretary will publicise these events on

 the Council’s social media platforms and ask

 if any other organisation is planning an

 event during Festivities Week to advise and

 the Council will promote it.

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