Minutes of a Meeting of the

Public Events Sub-Committee

held at the Town Hall, Milford Haven

on Thursday, 12th September at 5:30 pm

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PRESENT

The Mayor (Councillor T. J. Davies)

The Deputy Mayor (Councillor Miss K. F. Gray)

 Councillors: R. D. Gray (Chair) W. D. Elliott BA QTS

 E. R. Harries C. A. Sharp

 Councillor E. A. Davies was also in attendance.

 The Town Clerk was also in attendance.

 72. APOLOGIES:

 Apologies for absence were received from Councillors A. H. Miles and Mrs Y. G. Southwell. Apologies for absence were not received from Councillor L. J. Bridges.

 73. DECLARATIONS OF INTEREST:

 There were no declarations of interest recorded.

 74. APPOINTMENT OF CHAIR:

 RESOLVED THAT Councillor R. D. Gray be

 appointed as Chair of the Public Events

 Sub-Committee for the ensuing year.

75. CHRISTMAS FESTIVITIES 2019:

 (a) Opening of Town Hall on Saturday, 7th December 2019 for the Visit of

 Father Christmas

 It was RECOMMENDED THAT:

 (i) the Clerk contacts the Pembrokeshire County

 Council in order to seek permission to open the

 Town Hall during the afternoon of Father

 Christmas’ visit;

 (ii) in view of the need to make alternative

 arrangements if permission is not granted,

 the Clerk is to be authorised to action this

 Minute prior to its approval by Full Council

 on 30th September, 2019;

 (iii) in the meantime, preparations are to continue

 as normal.

 (b) Entertainment Outside the Town Hall

 It was RECOMMENDED THAT:

 (i) the entertainment outside the Town Hall

 remains the same as previous years with

 the St. Katharine’s Stratford Players

 distributing glowsticks to the children, the

 Neyland Ladies Choir singing Christmas

 Carols and Billy Coles Amusements

 providing children’s rides on the same

 basis as previous years;

 The Clerk said that she had received an email asking for permission to erect a stall outside the Town Hall that afternoon. The writer said that he charges £3 per turn, and everyone receives a prize.

 (ii) as it has always been the Town Council’s

 policy to give free entertainment for the visit

 of Father Christmas, the stall owner is to be told

 that permission is not granted.

 (c) Christmas Trees

 A Member said that she had received a request for a Christmas Tree to be sited at Hubberston near to the Church of the Holy Spirit.

 The Clerk suggested that as no budget allocation has been made for a fourth Christmas Tree and as the Town Hall is closed, the tree allocated for outside the Town Hall be re-located to Hubberston. A Member said that even though the Town Hall is closed, the building is still a focal point in the Town.

 It was RECOMMENDED THAT:

 (i) three Christmas Trees are to be purchased

 this year and sited in the same location as

 last year – one in Steynton, one outside the

 Town Hall and one in Market Square;

 (ii) the Public Events Sub-Committee will

 review the siting of Christmas Trees in the

 Town next year;

 (iii) the Clerk is to contact the Trustees of the

 Hubberston and Hakin Community Centre

 and Rev. A. Bookless, Rector of Hubberston,

 to enquire whether there is a location central

 to the Centre and the Church suitable for the

 erection of a Christmas Tree, which must be

 erected in accordance with the current Health

 and Safety requirements, electrical installation

 legislation and any necessary permissions obtained.

 (d) Lanterns and Lantern Parade

 The Clerk advised that Milford Haven Ladies Circle have offered to assist with the Lantern Parade.

 It was RECOMMENDED THAT:

 (i) the Milford Haven Ladies Circle be thanked

 and their kind offer accepted;

 (ii) Councillor M. P. Rickard is to be asked to

 co-ordinate the Lantern Parade as in previous

 years;

 (iii) the route for the Lantern Parade be the same

 as last year;

 (iv) if permission to open the Town Hall is granted,

 the Mayor said that he will distribute the Lanterns

 in the foyer from 1:00 pm;

 (v) as last year, the Milford Haven Sea Cadets will be

 asked to assist with the assembling of the Lanterns;

 (vi) the Torch Theatre is to be asked to participate

 in the Lantern Parade depending on their schedule availability.

76. OTHER EVENTS:

 (a) Forthcoming Events

 The Mayor read out the following forthcoming events:

 28th September 2019 - Tribute to Fishermen’s Service on the Rath

 15th October 2019 - Baby Loss Awareness Service at the Cemetery

 (b) St David’s Day

 Members discussed St. David’s Day celebrations and it was agreed that the local schools do an excellent job.

 The Chair asked if Members wished the Town Council to organise a St. David’s Day celebration.

 It was RECOMMENDED THAT:

 (i) the Mayor visits the local schools to witness the

 schoolchildren’s celebrations;

 (ii) discussion be held in January 2020 as to whether

 this Council instigates St. David’s Day celebrations.

77. MEMBERSHIP OF PUBLIC EVENTS SUB-COMMITTEE:

 Councillor E. A. Davies indicated that he wished to become a member the Public Events Sub-Committee.

 RESOLVED THAT Councillor E. A. Davies

 be appointed as a member of the Public

 Events Sub-Committee.

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