Minutes of a Meeting of the Milford Haven Town Council

held at the Council Chamber, Town Hall, Milford Haven

on Monday, 30th September, 2019 at 7:00 pm

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PRESENT

The Mayor (Councillor T. J. Davies)

The Deputy Mayor (Councillor Miss K. F. Gray)

Councillors: A. E. Byrne E. A. Davies

W. D. Elliott BA QTS E. R. Harries

Mrs N. C. Joseph M. P. Rickard

C. A. Sharp D. R. Sinnett

R. Williams G. Woodham MBA (Open) LL.B (Hons)

The Town Clerk was also present.

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PRAYERS:

The Mayor’s Chaplain, Father A. P. Johnson, led Members in prayer.

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The formal meeting of the Milford Haven Town Council then commenced.

93. APOLOGIES:

Apologies for absence were received from Councillors L. J. Bridges, P. Coe, R. D. Gray, A. H. Miles, Mrs Y. G. Southwell, Mrs L. E. Turner, and the Youth Representatives, Miss A. Coaker and Miss B. Roberts.

94. DECLARATIONS OF INTEREST:

Councillor A. E. Byrne declared a personal interest in Agenda Item 7 – Public Events Sub-Committee (Minute Number 75(c) – Christmas Trees) - as he is a Trustee of the Hubberston and Hakin Community Centre.

Councillor E. R. Harries declared a personal interest in Agenda Item 7 – Public Events Sub-Committee (Minute Number 75(c) – Christmas Trees) - as he is also a Trustee of the Hubberston and Hakin Community Centre.

95. TO CONFIRM AND SIGN THE MINUTES OF THE SPECIAL MEETING OF THE COUNCIL HELD ON THE 12TH SEPTEMBER, 2019:

RESOLVED THAT the Minutes of the Special Meeting

of the Milford Haven Town Council held on the

12th September, 2019, be accepted and that they be

signed by the Mayor as a true record.

96. TO CONFIRM AND SIGN THE MINUTES OF THE MEETING OF THE COUNCIL HELD ON THE 12TH SEPTEMBER, 2019:

RESOLVED THAT the Minutes of the Meeting

of the Milford Haven Town Council held on the

12th September, 2019, be accepted and that they be

signed by the Mayor as a true record.

97. INFORMATION FROM THE MAYOR:

Members were advised of the Mayor’s engagements since the 17th August, 2019:

17th August Street Food Festival

17th August Milford Haven Fire Station Open Day

19th August Meeting at Royal British Legion Milford Haven re

VE Celebrations

22nd August Meeting with the Chairman of Pembrokeshire County Council at County Hall, Haverfordwest

24th August Army Cadets AGM at Sennybridge

28th August “Come and See” event at Hubberston

30th August Visit to Havenhurst

1st September Withybush County Run

2nd September Opening of new Greenacres Animal Rescue shop in Charles Street

3rd September Meeting of the Steynton Community Group

5th September Presentation of Painting at the Lord Nelson Hotel

7th/8th September Special Olympics Tournament

18th September Port Welfare Meeting

22nd September Visit to Milford Haven Fire Station to sign Book of Condolence for Mr. Joshua Gardener

23rd September Opening of new Library at Coastlands School

27th September Judging at the Milford Haven School Cake Competition

27th September Community Lunch at Milford Haven Youth Centre (attended by the Deputy Mayor)

28th September Fishermen’s Tribute Service

28th September All Pets Vet Care 10th Anniversary Party

– Judging of Dog Show Competition

The Mayor announced that at the recent PAVS (Pembrokeshire Association of Voluntary Services) awards night one of the Youth Representatives, Miss B. Roberts, was awarded the Young Volunteer Award, with Milford Haven Youth Council being highly commended for all their hard work in the community.

Councillor Mrs L. E. Turner’s husband, Mr. Christopher Turner, was also presented with a highly commended award.

The Mayor was informed that the Trustees of PATCH (including Councillor C. A. Sharp) had also received a highly commended award.

RESOLVED THAT the Mayor is to acknowledge

their achievements in writing.

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REPORTS ON COMMITTEES

98. PUBLIC EVENTS SUB-COMMITTEE:

In the absence of the Chair, Councillor R. D. Gray, the Minutes of the Meeting of the Public Events Sub-Committee were moved by the Mayor, Councillor T. J. Davies.

(a) Minute 75 - Christmas Festivities 2019

(i) Opening of Town Hall on Saturday, 7th December 2019 for the visit

of Father Christmas

The Clerk was asked whether she had received confirmation from the Pembrokeshire County Council as to whether the building could be opened for the visit of Father Christmas.

The Clerk replied that she had hoped to have confirmation for this

evening’s meeting but was expecting to have confirmation from the relevant officer the next day.

(ii) Christmas Trees

Councillors A. E. Byrne and E. R. Harries reiterated their personal interests as Trustees of the Hubberston and Hakin Community Centre.

A Member noted that there had not been any budget provision made for any additional trees and questioned how much an additional Christmas Tree would cost if it was agreed to erect one in Hubberston.

The Clerk said that as well as any infrastructure the cost of low voltage lights and a transformer would be in the region of £500. The Clerk added that this matter is time critical as she had already placed an order with the supplier for 3 trees.

After a discussion, it was RESOLVED THAT:

1. the Town Council does not pursue the installation of a Christmas Tree in the Hubberston area this year;
2. Hakin and Hubberston will be included in the review of the siting of Christmas Trees in the town in 2020;
3. when consideration will be given as to the most appropriate location(s) in this area in terms of bringing pleasure to the largest number of people.

(iii) Lanterns and Lantern Parade

Councillor M. P. Rickard confirmed that he would be happy to take

responsibility for the Lantern Parade.

RESOLVED THAT, subject to the above, the

Minutes of the Meeting of the Public Events

Sub-Committee held on 12th September, 2019,

be approved and adopted.

99. PLANNING APPLICATIONS:

RESOLVED THAT the recommendations of

the Chairman of the Public Works and Planning

Committee in respect of the planning applications detailed on Page 1 of the attached report

(see Appendix B) be approved, with the

proviso that the comment regarding houses

of multiple occupancy is drawn to the

Pembrokeshire County Council’s attention.

The Chairman of the Public Works and Planning Committee, Councillor R. Williams, said that there are currently 2 applications out for consultation which he did not wish to be considered at this evening’s meeting.

A Member noted that there recently appeared to be a number of planning applications for houses of multiple occupancy (HMO). He raised concerns over the cumulative impact of these dwellings and thought it prudent when responding to the Pembrokeshire County Council to draw this to their attention.

RESOLVED THAT the recommendations of

the Chairman of the Public Works and Planning

Committee in respect of the planning applications detailed on Page 1 of the attached report

(see Appendix B) be approved, with the

proviso that the comment regarding houses

of multiple occupancy is drawn to the

Pembrokeshire County Council’s attention.

100. ENVIRONMENT WALES ACT 2016 – COMMUNITY AND TOWN COUNCILS DUTY UNDER SECTION 6:

Members considered information regarding the Environment Wales Act 2016 Section 6 which required Community and Town Councils to prepare and publish a plan setting out what it proposes to do to comply with the duty to Maintain and Enhance Biodiversity within their current work areas.

It was considered that this would be an ideal project for the Youth Representatives.

RESOLVED THAT the Youth Representatives be

asked if they would like to work on this as a project.

101. CONSULTATION DRAFT PEMBROKESHIRE COAST NATIONAL PARK MANAGEMENT

PLAN 2020 – 2024:

Members considered the documentation regarding the Pembrokeshire Coast National Park’s draft Management Plan 2020 – 2024.

RESOLVED THAT the documentation be

received.

102. REVIEW OF FINANCIAL APPLICATION AND SUPPORT FORMS:

Members discussed whether there should be any amendments to the Financial Application and Support Forms.

A draft suggestion was the following to be incorporated on the Grant Support Form: *“Please note – retrospective funding cannot be granted”*.

The Mayor advised that there was an outstanding retrospective application as there had been a delay in the applicant submitting the supporting financial information.

A Member said that it might be of assistance to applicants who wish to submit their applications in time for a meeting if the date when the applications will be considered is incorporated into the application form.

Councillor W. D. Elliott BA QTS, the Chair of the Finance and General Purposes Committee, explained that the main grants and exceptional grants already have a deadline date. He felt that the meeting dates when small grant applications will be considered should be on the website where people visit to download the application form rather than on the application form.

RESOLVED THAT:

1. the amendment to the Grant Support Form:

“Please note – retrospective funding cannot be granted”

be approved;

(ii) the outstanding retrospective application be considered

at a future meeting;

(iii) the meeting dates when small grant applications will be

considered are to be incorporated into the Grant Support

Form located in the “Financial Matters” section of the

Milford Haven Town Council’s website.

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