Minutes of a Meeting of the Public Events Sub-Committee

held electronically using the Zoom software

on Thursday, 22nd October, 2020 at 6:00 pm

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PRESENT

The Mayor (Councillor T. J. Davies)

The Deputy Mayor (Councillor Miss K. F. Gray)

 Councillors: R. D. Gray (Chair)

 E. A. Davies W. D. Elliott BA QTS

 C. A. Sharp

 Councillor R. Williams was also in attendance.

 Mrs M. L. Galliford, Town Clerk / Financial Officer

 Ms F. K. Galliford, Town Council Secretary

 Mr. R. Duncan, Chairman, Royal British Legion, Milford Haven Branch

259. APOLOGIES:

Apologies for absence were received from Councillors E. R. Harries, A. H. Miles and Mrs Y. G. Southwell.

260. DECLARATIONS OF INTEREST:

 There were no declarations of interest.

261. REMEMBRANCE SUNDAY 2020:

Members discussed the Service of Remembrance, which was limited to 30 people because of Welsh Government restrictions due to Covid-19.

Mr. R. Duncan, Royal British Legion, advised that wreaths would be available in the Royal British Legion Club.

The Clerk was asked whether she and the Secretary would be attending. The Clerk replied that as spaces were limited this year it would be more appropriate for someone else to take their places.

A Police Officer had emailed earlier that day to say that they were concerned that, due to the Cenotaph being a public place, they would not be in a position to enforce anything relating to people gather, and it would be quite a “sensitive” position to be seen to be directing people away from the location under the circumstances.

It was RECOMMENDED THAT:

1. a short service of Remembrance be held, assembling

at the War Memorial at 10.55 am for invited

guests only – 17 Town Councillors; President,

Royal British Legion; Chairman, Royal British

Legion; Royal British Legion Chaplain; Standard

Bearer; Bugler; Deputy Lord Lieutenant; Member of

Parliament, and the Pembrokeshire County Council

will be asked if one of the Town Councillors who

is also a County Councillor can lay a wreath on

behalf of that Authority;

1. the 17 Town Councillors are to be asked whether they

will be able to attend the Service. If they are not

able to attend then an invitation will be extended

to British Legion Veterans;

1. members of the public are to be informed that they

will be able to lay wreaths on the War Memorial after

11.30 am and of the initiative to “clap on their doorsteps”

at 11.00 am on 11th November;

1. the Clerk is to ask Forest Temporary Traffic Management to

meet with the Mayor to discuss securing the area where the

Service is to be held.

Councillors Elliott, Sharp and Mr. Duncan left the Meeting following discussion of this item.

Councillor R. Williams joined the Meeting at this point.

262. CHRISTMAS 2020:

(a) Switch-on of Christmas Lights

The Chair, Councillor R. D. Gray, suggested that a pre-recorded video of an elf turning on the Christmas lights be made. Other Members pointed out that it had been agreed at a Full Council Meeting that there would be no official switch-on of Christmas Lights this year. The Chair said that she was disappointed that this could not happen.

As an alternative suggestion, it was RECOMMENDED THAT Councillors may wish to participate in a “12 Days of Christmas” video countdown across social media.

 (b) Marshmallows, Biscuits and Hot Chocolate

The Chair suggested that each class of infant and junior school - and possibly secondary school if sufficient funds were available - should be given a Christmas gift of marshmallows, biscuits and hot chocolate.

This gift could be funded from the £1,000 in the Christmas Lights budget for children’s rides outside the Town Hall.

Members were supportive of this idea and the Mayor, Councillor T. J. Davies, and Councillor E. A Davies offered to help Councillor Gray in distributing the gifts.

It was RECOMMENDED THAT:

(i) the Public Events Sub-Committee supports this initiative;

(ii) the Clerk ascertains how many children are in each school in order that costings can be obtained.

(c) Christmas Donations

It was RECOMMENDED THAT, although the usual Christmas

activities would not be happening this year, some organisations

would still appreciate funding and applications are to be

invited for Christmas Donations.

263. FACE MASKS:

Members discussed the email from Pure West Radio regarding the purchase of face masks.

 It was RECOMMENDED THAT:

(i) Pure West Radio are to be informed that the Town Council does not wish to accept their offer;

(ii) the Clerk is to make enquiries regarding the purchase of masks for the Town Council.

264. HANGING BASKETS IN CHARLES STREET:

Members were informed that the Council will not be able to have hanging baskets displayed in Charles Street in 2021.

Members discussed various options and it was RECOMMENDED THAT:

(i) the Clerk seeks information regarding the purchase and erection of bunting for Charles Street;

 (ii) as the Pembrokeshire County Council needs to finalise the

order for flowers in Milford Haven, the Public Events Sub-Committee recommends that the Town Council proceeds with the purchase of the floral displays in the same locations as previous years at a cost of approximately £3,800.

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