Minutes of a Meeting of the Public Events Sub-Committee

held electronically using the Zoom software

on Thursday, 26th November, 2020 at 6:00 pm

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PRESENT

The Mayor (Councillor T. J. Davies)

The Deputy Mayor (Councillor Miss K. F. Gray)

 Councillors: R. D. Gray (Chair)

 W. D. Elliott BA QTS C. A. Sharp

 Mrs M. L. Galliford, Town Clerk / Financial Officer

 Ms F. K. Galliford, Town Council Secretary

305. APOLOGIES:

Apologies for absence were received from Councillors E. A. Davies, E. R. Harries and Mrs Y. G. Southwell. Apologies for absence were not received from Councillor A. H. Miles.

306. DECLARATIONS OF INTEREST:

Councillor W. D. Elliott BA QTS declared a personal interest in Agenda Item No. 6 (ii) The Harrier Association, Agenda Item No. 6 (iv) Parents and Supporters Association (P & SA) Milford Haven Sea Cadets and Royal Marines Cadets and Agenda Item No. 6 (vi) Pill Social Centre.

Councillor C. A. Sharp declared a personal interest in Agenda Item No. 6(ii) The Harrier Association, Agenda Item No. 6 (iv) Parents and Supporters Association (P & SA) Milford Haven Sea Cadets and Royal Marines Cadets and Agenda Item No. 6 (v) PATCH.

307. MINUTES OF THE MEETING OF THE PUBLIC EVENTS SUB-COMMITTEE HELD ON 22ND OCTOBER 2020:

RESOLVED THAT the Minutes of the Meeting of the Public

Events Sub-Committee held on the 22nd October 2020

be accepted and that they be signed by the Chairman as a

true record.

308. MATTERS ARISING:

 (a) Minute No 262 (a) – Switch-on of Christmas lights

The Clerk advised that the Council’s Electrician had installed additional lights down Charles Street to compensate for the lack of lights on Hamilton Terrace.

The Mayor explained that he had been sorting out the maintenance of the crib and the transportation of the crib figures to the Memorial Gardens.

Councillor W. D. Elliott BA QTS said that as the Town Council had very generously donated funds to the Sea Cadets bus, the Sea Cadets would be pleased to transport the figures in future.

 It was RECOMMENDED THAT the information be received.

 (b) Minute No 262 (b) – Marshmallows, Biscuits and Hot Chocolate

A Member questioned the cost of this initiative. The Chair replied that it was the intention to give a tub of hot chocolate, packet of marshmallows and two packets of biscuits to every class in the primary and junior schools. This would be funded by the savings in not having entertainment outside the Town Hall.

 It was RECOMMENDED THAT this information be received.

(c) Minute No 263 – Facemasks

The Clerk said that she had researched Facemasks which started at a price of 99 pence each. She was unsure of the quality and could not recommend the Council purchases anything other than superior masks as anything less would reflect upon the Council.

Members agreed that people would have purchased masks previously as they have been compulsory for some time.

 It was RECOMMENDED THAT the Council does not purchase

 Facemasks.

 (d) Minute No. 264 – Hanging Baskets in Charles Street

The Clerk advised that in order to comply with health and safety regulations, the catenary wires in Charles Street would need replacing at a cost of approximately £10,000. Provision for this would be made in the Council’s precept requirements for 2021-2022.

The Clerk had spoken to the Council’s electrician regarding bunting. It would be necessary to have heavy duty bunting because of the wind. This would cost between £2,500 and £3,000 and could be funded from this year’s Public Events budget. The electrician had suggested that after the catenary is renewed, the Christmas lighting could be reinstalled instead of erecting bunting. The Clerk said that this had been done previously but it had not been very successful as in the summer the festoon lighting was not as effective as bunting.

 It was RECOMMENDED THAT this information be received.

309. CITIZENS’ AWARDS 2020:

Members expressed their disappointment that the presentation of Citizens’ Awards to acknowledge the contribution of residents of the Town could not take place this year.

The Mayor suggested that the Town Council should show its appreciation towards the townspeople who had helped others during the pandemic. He said that he had devised a certificate which he would forward to Councillors for their comments.

 It was RECOMMENDED THAT:

 (a) residents be invited via the Council’s social media

to nominate their Covid Community Champion;

 (b) the Mayor and Deputy Mayor will present a framed

 certificate to the successful nominees at suitable

 locations in accordance with Covid guidelines;

 (c) the cost of the certificates is to be funded from the

 Public Events Budget.

310. CHRISTMAS DONATIONS 2020:

 It was RECOMMENDED THAT the following decisions be made in respect of the

 applications for Christmas Donations.

 (i) Christ Church - £200

(ii) The Harrier Association - £200

(iii) Milford Haven Yarn Club - £200

(iv) Parents and Supporters Association (P & SA)

Milford Haven Sea Cadets and Royal Marines Cadets

- £200

(v) PATCH - £200

(vi) Pill Social Centre - £200

(vii) Salvation Army - £200

*These donations are to be made in respect of Milford Haven Town Council’s powers under Section 137 of the Local Government Act 1972.*

It was FURTHER RECOMMENDED THAT any balance remaining in the Christmas Donations’ budget for 2020-2021 be carried over to the Christmas Donations’ budget for 2021-2022.

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