Minutes of a Meeting of the Milford Haven Town Council

Finance, Governance and Projects Committee

held electronically via the Zoom software

on Monday 22nd March, 2021 at 6:00 pm

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PRESENT

The Mayor (Councillor T. J. Davies)

The Deputy Mayor (Councillor Miss K. F. Gray)

Councillors: W. D. Elliott BA QTS (Chair)

E. A. Davies DipSM FJOIFF (Vice Chair)

1. E. Byrne Mrs L. E. Turner

G. Woodham MBA (Open) LL.B (Hons)

1. Sharp (Observer)

Mrs B J Fitzgerald, Town Clerk

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70. APOLOGIES:

Apologies for absence were received from Councillors R Gray and Mrs Y G Southwell.

71. DECLARATIONS OF INTEREST

None.

72. OFFICE EQUIPMENT FOR CEMETERY STAFF

It was considered a basic laptop would be adequate for the needs of the cemetery staff along with a printer/scanner/copier. The equipment would be useful for remote meetings; sending emails and printing.

**RESOLVED THAT** An allocation of £750 is taken from reserves to purchase a laptop, printer and Microsoft Office package. The most reasonable Broadband package would be required.

73. MILLENNIUM SCHOLARSHIP ACCOUNT

This fund was set up as part of the Millennium celebrations with money raised by Milford Haven Music Festival to support music provision at Milford school and the fund has been administered by Milford Haven Town Council. No bursary has been awarded for many years and the Town Council as administrators have taken the decision to pass the money to Milford Haven School

It should be noted that the Mayor Cllr T. Davies, Cllrs G. Woodham and A. E, Byrne voted against this decision.

**RESOLVED THAT** that Milford Haven Town Council as the administrators of the fund, have taken the decision to issue the full fund to Milford Haven Secondary School for use by the school music section.

74. SALT BINS

The request from PCC for Milford Haven Town Council to provide salt bins to streets within Milford Haven cannot be supported. A resident had initially contacted the Town Council for advice on how to obtain a salt bin. The cost could become considerable.

**RESOLVED THAT** This issued cannot be considered by Milford Haven Town council and the resident is advised to contact their local County Councillor to assist with support for a salt bin.

75. ANNUAL REVIEW of FIDELITY GUARANTEE INSURANCE / FINANCIAL REGULATIONS / STANDING ORDERS

The Fidelity Guarantee Insurance Cover should be annually reviewed.

The Financial Regulations should be annually reviewed. This item will be deferred and come back to this committee once the Standing Orders committee has met and do a more detailed review of the financial regulations.

One amendment to the Standing Orders that ‘a Committee must be quorate, with a third of Members to hold a meeting’.

**RESOLVED THAT** The Fidelity Guarantee Insurance Cover is accepted, The Financial Regulations will be deferred until the review of the Standing Orders at the Standing Orders Sub Committee.

76. SCHEDULE OF ACCOUNTS – FEBRUARY 2021

The Schedule of Accounts was received.

**RESOLVED THAT** The Schedule of Accounts is accepted.

77. STATEMENT OF ACCOUNTS – FEBRUARY 2021

The Statement of Accounts was received.

**RESOLVED THAT** The Statement of Accounts is accepted.

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