Minutes of a Meeting of the Milford Haven Town Council

Finance, Governance and Projects Committee

held electronically via the Zoom software

on Monday 7th June, 2021 at 6:00 pm

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PRESENT

The Mayor (Councillor Miss K. F. Gray)

Deputy Mayor (Councillor Mrs Carol Stevens)

 Councillors: W. D. Elliott BA QTS (Chair)

 E. A. Davies DipSM FJOIFF (Vice Chair)

Mrs R. Gray

 Mrs Y. G. Southwell

 Mrs L. E. Turner

Mrs B J Fitzgerald, Town Clerk

Miss F Galliford, Secretary

Mr J Riley, Western Telegraph

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9. APOLOGIES:

Apologies for absence were received from the Cllrs A. Byrne & G. Woodham.

10. DECLARATIONS OF INTEREST

Cllr E. A. Davies declared a personal interest in item 9, Defibrillator – Horse & Jockey.

11. APPOINTMENT OF CHAIR

Councillor W. D. Elliott was proposed to continue as Chair of this committee and seconded.

**RESOLVED THAT** Councillor W. D. Elliott is appointed as Chair of the Finance, Governance and Projects Committee for this municipal year.

12. APOINTMENT OF VICE CHAIR

 Councillor E. A. Davies was proposed as Vice Chairman.

**RESOLVED THAT** Councillor E. A. Davies is appointed as Vice Chair.

13. APPLICATION FOR FINANCIAL ASSITANCE – HUBBERSTON AND HAKIN COMMUNITY FRIDGE

A discussion took place over this application. Currently the Community Fridge Group are using the bank facilities of the Hubberston and Hakin Community Centre.

Clarity is to be sought on the applicants for this grant.

**RESOLVED THAT** The application is to be deferred until clarity on the group that is applying for the financial assistance.

14. DBS CHECKS

Contact is to be made with all Councillors on who already holds current DBS certificates. DBS checks will be carried out on the Town Clerk, Secretary and two designated Councillors. Costs for the checks will be covered by the precept for future years.

 **RESOLVED THAT** Some DBS checks will be applied for.

15 SPEEDING & ROAD SAFETY – DALE ROAD, HUBBERSTON

This item will be deferred to the Planning, Policy & Community Committee for consideration. Details of speeding and road safety problem areas within Milford Haven will be discussed with relevant organisations and a decision will be made if any safety measures can be funded by Milford Haven Town Council.

**RESOLVED THAT** Details of speed and road safety problem areas are sought and the matter deferred to Planning, Policy & Community Committee for consideration.

16. SUMMER DECORATIONS IN CHARLES STREET

Costs for quality bunting are to be sought for bunting to be strung between the lampposts in Charles Street for the summer months. Consideration is to be made for next year’s Jubilee decorations to be funded from the precept.

**RESOLVED THAT** Bunting to be costed for display in Charles Street, Milford Haven.

17. DEFIBRILLATOR – HORSE AND JOCKEY, STEYNTON

A request from a community group has been received for the Town Council to add a defibrillator they have purchased and placed at the Horse and Jockey public house in Steynon on the Town Council insurance policy. Contact is to be made with the Town Council’s insurers for costs, the excess and possible rise in premium in the event of a claim. Confirmation would be requested from the group that they can pay for any extra cost for insurance. The Community Group are being encouraged to apply to the Town Council for a small grant, up to £500, each year to cover their own insurance costs as the defibrillator has been purchased by that group.

**RESOLVED THAT** The Community Group are encouraged to apply for a small grant to cover their own insurance for the defibrillator purchase.

18. SCHEDULE OF ACCOUNTS – APRIL & MAY 2021

The Schedule of Accounts was received.

**RESOLVED THAT** The Schedule of Accounts is accepted.

19. STATEMENT OF ACCOUNTS – APRIL & MAY 2021

 The Statement of Accounts was received.

 **RESOLVED THAT** The Statement of Accounts is accepted.