Minutes of a Meeting of the Milford Haven Town Council

Finance, Governance and Projects Committee

held electronically via the Zoom software

on Monday 12th April, 2021 at 6:00 pm

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PRESENT

The Deputy Mayor (Councillor Miss K. F. Gray)

 Councillors: W. D. Elliott BA QTS (Chair)

 E. A. Davies DipSM FJOIFF (Vice Chair)

 Mrs Y G Southwell

 Mrs L. E. Turner

G. Woodham MBA (Open) LL.B (Hons)

Mrs B J Fitzgerald, Town Clerk

Miss F Galliford, Secretary

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90. APOLOGIES:

Apologies for absence were received from the Mayor Cllr T Davies.

91. DECLARATIONS OF INTEREST

 Cllr Elliott declared a personal interest in item **6B2**, the Harrier Association.

92. STANDING ORDERS

Report was accepted and deferment of the Standing Orders Sub Committee until June was agreed.

**RESOLVED THAT** Standing Orders Sub Committee be deferred until June 2021.

93. CITIZENS AWARDS

 A discussion took place and whilst agreed that it may be sensible to plan for an Autumn Citizens Awards Ceremony the matter will be further discussed in June. If necessary, the awards could go ahead with the limited amount of 30 people, outdoors with gazebos, or in a larger venue than the Town Hall within the town of Milford Haven. It is unknown at this time if there will be larger gatherings permitted for the autumn time or further restrictions. It was confirmed that nominations would be for 2021 and not the past missed year of 2020.

**RESOLVED THAT** the postponement of the Citizens Awards is agreed with further discussions taking place from June on Government Guidelines at the time.

94. SOCIAL MEDIA AND WEBSITE UPDATE

The Milford Haven Town Council Facebook page has 1778 likes and 2017 followers.

Engagement in the last 28 days there has been 5070 posts reached and over 2000 post engagements and new followers. Twitter site has 1015 followers with Instagram at 933 followers.

Discussion took place on whether to bring back ‘Meet Your Councillor profiles’. A proforma would be sent to the Councillors to explain why they are on the Council, what wards they represent and other relevant information.

The website has 477 users, up 34%. Content of the website was discussed with a request to put the Agendas for meetings on the website along with information for the public to access the meetings should they wish to be involved, either at the Town Hall or online. Promotion of the meetings would be beneficial to the Town Council with members of the public emailing a request for log in details.

**RESOLVED THAT** **‘**Meet Your Councillor’ is brought back from May when the new Mayor is in place. Agendas be published on the website along with minutes of meetings.

95. FINANCIAL ASSISTANCE

1. Acknowledgement of Donations

Acknowledgements received from First Milford Haven Guides at Christchurch, Milford Haven Museum, Milford Haven Town Band, Milford Haven Youth Matters and the Salvation Army.

 **RESOLVED THAT** The information is received.

1. Applications for Financial Assistance
2. Hubberston & Hakin Community Fridge

A request was received for £345.90 in grant assistance. As a Council support would be considered once the details of the bank account statement provided is clarified. This item will be deferred until further information is available.

1. The Harrier Association

Grant Aid has been sought of £500, it was agreed to donate the full amount.

1. Cruse Bereavement Care

£100 grant was requested and agreed by the committee.

1. The Welsh Ambulance Charitable Trust

A £200 grant will be given by the Town Council.

1. Urdd Gobaith Cymru

It was queried whether the Urdd would take place this year. A donation, if made, would have to be used within the 202-22 budget. If the Urdd Gobaith Cymru wishes to apply in future years those applications would be further considered. A donation of £100 would be given if the Urdd takes place this financial year.

**RESOLVED THAT** Hubberston & Hakin Community Fridge are contacted for further information.

Grant Aid is given to the Harrier Association, Cruse Bereavement Care and the Welsh Air Ambulance Charitable Trust.

A donation will be awarded to the Urdd Gobaith Cymru if it takes place within the financial year 2021-22.

96. SCHEDULE OF ACCOUNTS – MARCH 2021

The Schedule of Accounts was received.

**RESOLVED THAT** The Schedule of Accounts for £19,356.06 is accepted.

97. STATEMENT OF ACCOUNTS – MARCH 2021

 The Statement of Accounts was received.

 **RESOLVED THAT** The Statement of Accounts is accepted.

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