Minutes of a Meeting of the Milford Haven Town Council

held at the Town Hall and electronically via the Zoom software

on Monday 21st June, 2021 at 7.00 pm

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PRESENT

The Mayor (Councillor Miss K. F. Gray)

The Deputy Mayor (Councillor Mrs C Stevens)

 Councillors: E. A. E. Byrne E. A. Davies DipSM FJOIFF

 T. J. Davies W. D. Elliott BA QTS

E. R. Harries B Phillips

M. Rickard D. R. Sinnett Mrs L. Turner R. Williams

G. Woodham MBA (Open) LL.B (Hons)

Observers: County Councillor Mrs V Stoddart

 Mr Graham Warlow (member of the public)

 Mr Jack Riley (Western Telegraph)

Mrs B J Fitzgerald, Town Clerk

Ms F Galliford, Secretary

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 PRAYERS:

Father Andrew Johnson led prayers.

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28. APOLOGIES:

Apologies for absence were received from Councillors, P. Coe, R. D. Gray, C. Sharp and Mrs Y. Southwell.

29. DECLARATIONS OF INTEREST

Cllr. Davies declared a personal interest in agenda Item 7, Cemetery, Maintenance and Land Acquisition group; he is allowed to speak but not vote.

30. NEWS FROM THE MAYOR

The Mayor has attended one event, the Preseli Bluestone Classic Car Run which was an excellent event with a very good turnout.

31. QUESTIONS WITHOUT DEBATE PURSUANT TO STANDING ORDER NO. 6.

 No items were raised.

32. MINUTES OF THE MEETING OF FULL COUNCIL HELD ON 26TH APRIL 2021

 **RESOLVED THAT** the minutes be received.

33. TO RECEIVE THE REPORT, RECOMMENDATIONS AND RESOLUTIONS OF THE FOLLOWING COMMITTEES:

CEMETERY MAINTENANCE AND LAND ACQUISITION GROUP held on 23rd April 2021

**RESOLVED THAT** the minutes be received.

FINANCE, GOVERNANCE AND PROJECTS COMMITTEE held on 7th June 2021

It was noted that Councillor G Woodham did not attend the meeting and gave his apologies, the minutes have been amended.

**RESOLVED THAT** the minutes be received.

 PLANNING, POLICY AND COMMUNITY COMMITTEE held on 10th June 2021

 **RESOLVED THAT** the minutes be received.

34. CUNJIC TO POINT FIELDS

The Clerk has been requested to contact Pembrokeshire County Council to identify insurance information of landowners. Clarity is to be sought on whether an insurance claim could alleviate costs to the landowners to reinstate the pathway, an important facility.

**RESOLVED THAT:**Further discussion with Pembrokeshire County Council for clarity on insurance information.

35. SITING OF TEMPORARY HOMELESS PODS AT FORMER HUBBERSTON SCHOOL SITE

 Regret at the lack of consultation on the siting of Homeless Pods was declared. The development could be construed as contrary to amenity of area. There has been a lack of engagement with community members, Town Council and County Councillors. A request is to be made for a Housing representative to meet with the Town Council to seek further clarification on this situation.

**RESOLVED THAT:** A senior officer within Housing at PCC will be requested to attend a meeting with the Town Council.

36. COMMUNITY DELIVERY PROJECT MEETING – Monday 19th April 2021

This matter will be further progressed with Pembrokeshire County Council. It was decided that the Planning, Policy and Community Committee take this to a task and finish group to move forward.

**RESOLVED THAT:** This matter moves forward to Planning, Policy and Community Committee.

37. MILFORD HAVEN TOWN COUNCIL FUTURE GENERATIONS ANNUAL REPORT

One amendment was made to the report, two youth Councillors were added to the information in regard to the Town Council. The report will now be sent to the Auditor along with the Annual Financial Return.

**RESOLVED THAT:** The report be received.

38. FINANCIAL MATTERS

1. Annual Return for the Year Ended 31st March 2021

**RESOLVED THAT:**  The report be received.

1. Internal Auditor recommendations

**RESOLVED THAT:** The report be received.

1. Risk Assessment Schedule 2021

It was agreed to join the risk assessments to the financial risk assessments and rename the one schedule as Financial and Governance Risk Assessment.

**RESOLVED THAT:** The Finance, Governance and Policy Committee look at the Risk Assessment in March 2022.

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