Minutes of a Meeting of the Milford Haven Town Council

held at the Town Hall and electronically via the Zoom software

on Monday 26th July, 2021 at 7.00 pm

­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PRESENT

The Mayor (Councillor Miss K. F. Gray)

 Councillors: A. E. Byrne E. A. Davies DipSM FJOIFF

 B. Phillips M. P. Rickard C. A. Sharp D. R. Sinnett

G. Woodham MBA (Open) LL.B (Hons)

Observers: Mr. J. Riley (Western Telegraph reporter)

 Mr. B. Jenkins (Member of Public)

Mrs B. J. Fitzgerald, Town Clerk

Ms F. Galliford, Secretary

\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*

 TO RECEIVE MS H. WILLIAMS, DEPUTY CHIEF OFFICER, HYWEL DDA COMMUNITY HEALTH COUNCIL:

 The Mayor, Councillor Miss K. F. Gray, welcomed Ms Williams to the Meeting.

 Councillors had been circulated with a document prior to the Meeting detailing the work of Community Health Councils (CHC) as an independent voice of people in Wales who use NHS services.

 Unfortunately, the beginning of the Meeting was beset with technical difficulties, which impacted severely upon Ms Williams’ presentation.

 Ms Williams was very understanding of the unforeseen problems and it was agreed to welcome Ms Williams to a future Meeting where she can give her presentation without such difficulties.

 Ms Williams then left the Meeting.

 Councillor E. R. Harries left the Meeting.

 Councillors A. E. Byrne, D. R. Sinnett and G. Woodham MBA (Open) LL.B (Hons) joined the Meeting via the Zoom software.

\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*

65. APOLOGIES:

Apologies for absence were received from Councillors P. Coe, T. J. Davies, W. D. Elliott BA QTS, R. D. Gray and Mrs Y. G. Southwell.

Councillor E. R. Harries was present for the attempted presentation and gave his apologies for the Full Council Meeting.

Apologies for absence were not received from the Deputy Mayor, Mrs C. Stevens, and Councillors A. H. Miles, Mrs L. E. Turner and R. Williams.

66. DECLARATIONS OF INTEREST

The Mayor, Councillor Miss K. F. Gray, declared a personal interest in Agenda Item 8 (Social Distancing) as the attached Report related to Mayoral activities. No other declarations of interest were received.

67. NEWS FROM THE MAYOR

The Mayor had no updates to give.

68. QUESTIONS WITHOUT DEBATE PURSUANT TO STANDING ORDER NO. 6.

 No items were raised.

69. MINUTES OF THE MEETING OF FULL COUNCIL HELD ON 21st JUNE 2021

 **RESOLVED THAT** the Minutes of the Meeting

 of the Milford Haven Town Council held on the

 21st June 2021 be accepted and that they

 be signed by the Mayor as a true record.

70. TO RECEIVE THE REPORT, RECOMMENDATIONS AND RESOLUTIONS OF THE FOLLOWING COMMITTEES:

FINANCE, GOVERNANCE AND PROJECTS COMMITTEE held on 12th July 2021

 In the absence of the Chairman of the Finance, Governance and Projects Committee, Councillor W. D. Elliott BA QTS, the Minutes of the Meeting of the Finance, Governance and Projects Committee held on 12th July 2021 were moved by the Vice Chairman of the Committee, Councillor E. A. Davies DipSM FJOIFF.

**RESOLVED THAT** the minutes of the Finance,

Governance and Projects Committee held on 12th

July 2021 be moved and adopted.

PLANNING, POLICY AND COMMUNITY COMMITTEE held on 15th July 2021

In the absence of the Chairman of the Planning, Policy and Community Committee, Councillor R. Williams, the Minutes of the Meeting of the Planning, Policy and Community Committee held on 15th July 2021 were moved by the Vice Chairman of the Committee, Councillor C. A. Sharp.

It was noted that Councillor M. P. Rickard gave apologies for the meeting which had not been received due to a technical error; the minutes will be amended.

*Agenda Item 60: Road Safety in Milford Haven*

A Councillor requested that contact be made with Pembrokeshire County Council in regard to 4 platforms that were to be built as safety measures in the vicinity of Gelliswick School, at Picton Road. To date, these platforms have not been built.

It was noted that Councillor M. P. Rickard gave apologies for the meeting which had not been received due to a technical error; the minutes will be amended.

A request will be made to Pembrokeshire County Council for a Traffic Management Plan for the whole of Milford Haven; there has not been a plan looked at for some years. A meeting request will be forwarded to the Traffic Section at Pembrokeshire County Council to discuss the issues.

 **RESOLVED THAT** subject to the above, the

 Minutes of the Meeting of the Planning, Policy

 and Community Committee held on 15th July 2021

 be approved and adopted.

71. APPLICATION FOR FINANCIAL ASSISTANCE – WINDSWEPT CIC

Members considered the application for financial assistance from Windswept CIC which had been deferred from the Meeting of the Finance, Governance and Projects Committee on 12th July 2021.

The Town Clerk, Mrs B. J. Fitzgerald, advised that she had spoken to a representative from Windswept CIC who had clarified that the organisation is a company and not a charity.

**RESOLVED THAT** this item be deferred until confirmation

is received that the Town Council is in a position to fund

a CIC (Community Interest Company).

72. SOCIAL DISTANCING

 The Mayor, Councillor Miss K. F. Gray, left the Chamber during discussion of this item. In the absence of the Mayor the Vice Chairman of the Planning, Policy and Community Committee, Councillor C. A. Sharp, chaired discussion of this item.

 Members considered a report highlighting a member of the public’s concern over a couple of pictures posted to the Town Council’s Facebook page. The member of the public was worried that Covid-19 regulations were not being taken seriously, such as a lack of social distancing and an absence of mask wearing.

 It was agreed that any Councillor or staff member representing the Town Council to be aware that regulations in regard to Covid-19 are adhered to. A risk/Covid assessment should be carried out for compliance if the Town Council are arranging any functions.

 When posting photographs on social media a brief description should be made of the function and the compliance with rules. If someone is exempt from mask wearing, one must ensure that a lanyard is worn or that the absence of a mask is explained in any photographs.

**RESOLVED THAT** more care with Social Media posts

be made with explanations where necessary.

73. FUTURE GENERATIONS – PLAY AREA IN MILFORD HAVEN

A discussion took place over the Town Council taking over the play area known as St Katherine’s, with the keen support of Milford Haven Round Table. A meeting is to take place this week with Pembrokeshire County Council and clarity sought in regard to which areas are to be taken over and how to go forward. All Councillors will then be contacted to express their interest to form a small group and meet within the next two weeks to progress the matter. There is a potential grant opportunity which has the deadline of early September. One Councillor stated his disappointment that play areas have been allowed to deteriorate for so long.

**RESOLVED THAT** all Councillors will be asked for their interest in forming a small group, to meet within the next two weeks to take forward this project. The Round Table will also be invited to this meeting.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_