Minutes of a Meeting of the Milford Haven Town Council

Finance, Governance and Projects Committee

held on Monday 14th February 2022 at 6:00 pm

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PRESENT

The Mayor (Councillor Miss K. F Gray)

The Deputy Mayor (Councillor Mrs C. Stevens)

 Councillors: W. D. Elliott BA QTS (Chair)

A. E. Byrne G. Woodham MBA (Open) LL.B (Hons)

Mrs B. J. Fitzgerald, Town Clerk

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212. APOLOGIES:

Apologies for absence were received from the Vice Chair of the Committee, Councillor E. A. Davies DipSM FJOIFF, and Councillors R. D. Gray, A. H. Miles, Mrs Y. G. Southwell and Mrs L. E. Turner.

213. DECLARATIONS OF INTEREST

Councillor G. Woodham MBA (Open) LL.B (Hons) declared a prejudicial interest in regard to the Christmas Together donation (Agenda Item 5).

Cllr W. D. Elliott declared a prejudicial interest in regard to the Milford Haven Sea Cadets and Royal Marines Cadets donation (Agenda Item 5).

214. SOCIAL MEDIA / WEBSITE UPDATE

Members considered a report detailing the most recent pertinent activity on the Council’s social media pages and website.

 **RESOLVED THAT** the report is received.

215. CHRISTMAS DONATIONS APPLICATION FORM

Members considered the existing Christmas Donations application form, upon concerns that the form was not concentrated enough on festive activity. It was agreed to review this form before the Christmas Donations were advertised in 2022.

 **RESOLVED THAT:**

(i) the application form is to explicitly state

 that the donation sought is for a specific

 festive activity,

 (ii) a bullet point is to be added to the “Note to

 Applicants” section to stipulate that this is a

 *festivities* grant application,

 (iii) another bullet point is to be added to the

 “Note to Applicants” section stating that there

 is a need in Milford Haven for this specific

 *festivities* grant.

216. SCHEDULE OF ACCOUNTS – NOVEMBER & DECEMBER 2021; JANUARY 2022

 The Schedule of Accounts for November and December 2021 and January 2022 were received.

**RESOLVED THAT** the Schedule of Accounts,

 as presented by the Clerk for the month of

 November 2021 in the sum of £33,038.50,

 for the month of December 2021 in the sum of

 £32,130.51, and for the month of January 2022

 in the sum of £21,962.07, be accepted and

approved for payment.

217. STATEMENT OF ACCOUNTS – NOVEMBER & DECEMBER 2021, JANUARY 2022

**RESOLVED THAT** the Statement of Accounts,

as presented by the Clerk for the months of November 2021,

December 2021, and January 2022 be accepted.

218. SUMMARY OF EXPENDITURE – APRIL TO DECEMBER 2021

The Summary of Expenditure for April to September 2021 was received.

 **RESOLVED THAT** the Summary of Expenditure,

 as presented by the Clerk for the months of April to

 December 2021, be accepted.

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