Minutes of a Special Meeting of the Public Events Sub-Committee

held at the Town Hall, Milford Haven

on Tuesday, 22nd February 2022 at 6:00 pm

­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PRESENT

The Mayor (Councillor Miss K. F. Gray)

The Deputy Mayor and Chair (Councillor Mrs C. Stevens)

 Councillors: E. A. Davies DipSM FJOIFF

 T. J. Davies W. D. Elliott BA QTS

 B. Phillips Mrs L. E. Turner

 R. Williams G. Woodham MBA (Open) LL.B (Hons)

Mrs B. J. Fitzgerald, Town Clerk

Ms F. K. Galliford, Secretary

The Deputy Mayor, Councillor Mrs C. Stevens, welcomed Members to the Special Public Events Meeting.

219. APOLOGIES:

Apologies for absence were received from Councillors P. Coe, R. D. Gray,

E. R. Harries, M. P. Rickard and C. A. Sharp.

No apologies were received from Councillors A. E. Byrne, A. H. Miles, D. R. Sinnett and Mrs Y. G. Southwell.

220. DECLARATIONS OF INTEREST

Councillor W. D. Elliott BA QTS declared a personal interest in Agenda Item 3 – *The Queen’s Platinum Jubilee 2022* – due to potential involvement from the Milford Haven Sea Cadets and Royal Marines Cadets.

Cllr. B. Phillips declared a personal interest in Agenda Item 3 – *The Queen’s Platinum Jubilee 2022* – due to potential involvement from Samba Doc.

Councillor Mrs L. E. Turner declared a personal interest in Agenda Item 3 – *The Queen’s Platinum Jubilee 2022* – as she is a Trustee of an organisation that may be interested in applying for any available funding.

Cllr G. Woodham MBA (Open) LL.B. (Hons) declared a prejudicial interest in Agenda Item 3 – *The Queen’s Platinum Jubilee 2022* – due to potential involvement from the Torch Theatre, where he is a salaried employee.

221. THE QUEEN’S PLATINUM JUBILEE 2022

A list of possible events to celebrate The Queen’s Platinum Jubilee on Thursday 2nd June 2022 had been drawn up for discussion by the Town Clerk with ideas from Councillors welcomed. This list was circulated to all Councillors.

A Risk Assessment of a possible site for the Beacon was discussed and a suggestion made to contact the Fire Brigade to ascertain the suitability of the site.

Contact is to be made with the Royal British Legion to discuss their plans and a possible collaboration for activities and lighting of the Beacon.

A small group of 3 to 5 Councillors will take this matter forward to progress swiftly. The matter will be finalised by Full Council on 28th March 2022.

It was suggested to co-ordinate with Community Groups to bring festivities into the town instead of in outer areas. It was agreed that events should start late afternoon and finish after the lighting of the Beacon at 9.15pm.

Prices are to be sought for food vans / street food outlets, children’s rides etc. “Bring Your Own Picnics” are welcomed. Plenary powers are to be given to progress this event in a timely manner.

 It was **RESOLVED THAT:**

(i) in principle, to support a Community Fund;

(ii) to support the Proclamation at 2pm on 2nd June 2022;

(iii) to, in principle, support events in the evening.

222. CITIZENS’ AWARDS 2022

No Citizens’ Awards have taken place for two years as a result of the Covid-19 pandemic. It was agreed that the Citizens’ Awards will take place on Friday 10th June; these Awards will end a special week which will begin with the Queen’s Platinum Jubilee celebrations. This date also maintains the historical date near to 9th June.

Current Councillors will make the decision on Award nominations, prior to the Council elections on Thursday 5th May 2022.

A Special Meeting of the Public Events Sub-Committee will take place on Thursday 28th April 2022 at 5.30pm to decide upon the recipients of the Citizens’ Awards

 It was **RESOLVED THAT:**

(i) the Citizens’ Awards Ceremony 2022 will take place on

 Friday 10th June;

 (ii) a Special Meeting of the Public Events Sub-Committee will take place on Thursday 28th April to consider the nominations and decide upon the recipients.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_