

MILFORD HAVEN TOWN COUNCIL

Minutes of a Meeting of the Milford Haven Town Council
Held at the Town Hall, Milford Haven
on Monday 27th June 2022 at 7:00 pm

PRESENT

The Mayor (Councillor Miss K. F. Gray)
The Deputy Mayor (Councillor Mrs C. Stevens)

Councillors: D. Abbott E. A. Davies DipSM FJOIFF
 T. J. Davies W. D. Elliott BA QTS
 B. Phillips C. A. Sharp
 Mrs Y. G. Southwell
 G. Woodham MBA (Open) LL.B. (Hons)

Mrs B. J. Fitzgerald, Town Clerk
Miss F. K. Galliford, Secretary

J. Riley (Western Telegraph Reporter)

PRAYERS:

The Mayor's Chaplain, Reverend Father A. P. Johnson, led prayers before the meeting of the Full Council commenced at 7:00 pm.

27. APOLOGIES:

Apologies for absence were received from Councillors Miss V. Brown, M. Jones, D. R. Sinnett and R. Williams. No apologies were received from Councillor K. Abbott.

28. DECLARATIONS OF INTEREST

- Councillor D. Abbott – Personal and Prejudicial Interest – *Co-option of Councillors on to the Milford Haven Town Council* – due to his relationship with one of the applicants. Councillor Abbott left the room during discussion of this item.
- Councillor T. J. Davies – Personal and Prejudicial Interest – *any items relating to business at the Milford Haven Cemetery* – as he is a salaried employee at a local funeral business. Councillor Davies has received dispensation to speak but not vote on any matters relating to business at the Cemetery.

MILFORD HAVEN TOWN COUNCIL

29. NEWS FROM THE MAYOR

a) Angling Event

The Mayor, Councillor Miss K. F. Gray, gave updates on an angling event taking place in Milford Haven on 30th June and 1st July.

b) Milford Haven Museum

The Mayor read out a letter from the Chair of the Milford Haven Museum, Councillor C. A. Sharp, thanking the Council for its generous donation of £10000, and inviting any Councillor to visit the Museum.

c) Vehicle Activated Signage

The Mayor read out an email from the County Councillor for Hubberston Ward, Councillor Mrs V. M. Stoddart, thanking the Town Council for match funding the installation of two vehicle activated signs on the Dale Road in Hubberston.

These signs are having a dramatic effect in reducing motorists' speeds, thereby increasing road safety. This is especially obvious when drivers enter Hubberston from the west. Councillor Mrs Stoddart also thanked officers from the Pembrokeshire County Council who facilitated the installation.

d) Save Withybush Campaign

Members considered information – a petition and a motion - that had been received via email from the Save Withybush Campaign.

RESOLVED THAT: an invitation to be sent to both the Save Withybush Campaign and the Hywel Dda Health Board to address a Meeting of the Full Council.

e) Mayor's Engagements

The Mayor has attended the following engagements since the Annual Meeting of the Council on 16th May 2022.

- 19th May – Presentation in the Council Chamber with the American author Ms Mara Purl
- 31st May – Interview with Mr. Jim Hughes from Pure West Radio
- 1st June – Judging of the Queen's Jubilee decorations with Visit Milford Haven
- 2nd June – Presentation of two Mayor's Awards on the Pure West Radio stage at the Queen's Jubilee event
- 2nd June – Lighting of the Beacon with Lord Lieutenant Miss Sara Edwards at the Queen's Jubilee event
- 3rd June – Wellington Road (Hakin) Jubilee street party
- 5th June – Plas Peregrine (Steynton) Jubilee street party
- 6th June – D-Day Memorial on The Rath
- 10th June – Citizens' Awards Ceremony at the Town Hall
- 11th June – Mayor's Civic Service at St. Katharine and St. Peter's Church followed by refreshments at Milford Haven Bowling Club
- 15th June – Milford Haven School Open Day
- 18th June – Pembrokeshire Vikings mixed ability rugby presentation

MILFORD HAVEN TOWN COUNCIL

30. QUESTIONS WITHOUT DEBATE PURSUANT TO STANDING ORDER NO. 6.

No items were raised.

31. MINUTES OF THE MEETING OF FULL COUNCIL HELD ON 25th APRIL 2022

RESOLVED THAT: the minutes of the Meeting of the Full Council held on 25th April 2022 be accepted and that they be signed by the Mayor as a true record.

32. MINUTES OF THE ANNUAL MEETING OF THE COUNCIL HELD ON 16th MAY 2022

RESOLVED THAT: the minutes of the Annual Meeting of the Council held on 16th May 2022 be accepted and that they be signed by the Mayor as a true record.

FURTHER RESOLVED THAT: the saying of prayers before Full Council Meetings and training for Councillors will be discussed at the Meeting of the Full Council on 25th July.

33. TO RECEIVE REPORTS, RECOMMENDATIONS AND RESOLUTIONS OF THE FOLLOWING COMMITTEES:

SPECIAL MEETING OF THE PUBLIC EVENTS SUB-COMMITTEE held on 28th APRIL 2022

RESOLVED THAT: the minutes of a Special Meeting of the Public Events Sub-Committee held on 28th April 2022 be received.

MEETING OF THE FINANCE, GOVERNANCE AND PROJECTS COMMITTEE held on 13th JUNE 2022

RESOLVED THAT: the minutes of a Meeting of the Finance, Governance and Projects Committee held on 13th June 2022 be approved and adopted.

MEETING OF THE PLANNING, POLICY AND COMMUNITY COMMITTEE held on 16th JUNE 2022

RESOLVED THAT: the minutes of a Meeting of the Planning, Policy and Community Committee held on 16th June 2022 be approved and adopted.

34. FINANCIAL MATTERS

Thanks was given to the Town Clerk, Mrs B. J. Fitzgerald, as the Internal Auditor's letter was complimentary on improvements that have been made. The Mayor, Councillor Miss K. F. Gray, signed the Audit report.

RESOLVED THAT: the following information be received:
a) Annual Return for the Year Ended 31st March 2022

MILFORD HAVEN TOWN COUNCIL

- b) Audit Supporting Papers
- c) Letter from the Council's Internal Auditor

THE MEETING WENT INTO PRIVATE SESSION

RESOLVED THAT: the public be excluded from the Meeting for the following item of business, under the terms of this Council's Standing Order No. 1d in order to consider, in confidence, the applications for co-option to the Milford Haven Town Council.

35. CO-OPTION OF COUNCILLORS ON TO THE MILFORD HAVEN TOWN COUNCIL

Councillor D. Abbott left the room during discussion of this item. Mr. Riley and Reverend Johnson also left the room while this matter was being considered.

A discussion took place on an application which it was unanimously decided to accept. A confidential issue has been raised and it is paramount that the Council works together as a body and is fully aware of what is acceptable or what is not. In future, a more formal application will be required with criteria on being a Councillor.

Councillor T. J. Davies requested a move from his West Ward to Central Ward as he is a County Councillor for Central Ward. This request was accepted by all Councillors.

RESOLVED THAT: Councillor T. J. Davies moves from West Ward to represent the Central Ward for the Town Council.

A total of ten applications were considered for two vacancies in Hubberston Ward and one vacancy in West Ward.

The voting slips were circulated by the Town Council Secretary, Miss F. K. Galliford. Councillors W. D. Elliott (Chair of the Finance, Governance and Projects Committee) and B. Phillips (Vice Chair of the Planning, Policy and Community Committee) acted as scrutineers.

RESOLVED THAT: a system of eliminating the candidate with the least votes on each ballot should be adopted until the three successful candidates are selected;

Following a lengthy and intensive voting period, which was conducted entirely by secret ballot, it was **RESOLVED THAT:**

- Mr. M. Allen, [REDACTED] Milford Haven
- Mrs N. Beavis Morrissey, [REDACTED], Steynton, Milford Haven
- Mr. M. Woodward, [REDACTED], Milford Haven
be co-opted on to the Milford Haven Town Council, with their Wards to be determined.

MILFORD HAVEN TOWN COUNCIL

Councillor D. Abbott and Mr. Riley returned to the Meeting upon the conclusion of this item.

36. ZOOM MEETINGS

A Member spoke of his belief that the Council's Zoom Meetings were no longer necessary, stressing his preference for face-to-face meetings.

RESOLVED THAT: this matter be deferred until the Meeting of the Full Council on 25th July, when this Council's current Meeting structure will be discussed, and when more Councillors will be present.

37. REPRESENTATION ON OUTSIDE BODIES

a) South Hook Community Liaison Group – Hakin and Hubberston Wards

RESOLVED THAT: Councillor Mrs Y. G. Southwell, as the longest serving Town Councillor for the Hakin Ward, and Councillor D. Abbott, as a Councillor for the Hubberston Ward, be recommended to fill these vacancies.

b) Vacancies

- i. Dragon LNG Community Liaison Committee
RESOLVED THAT: Councillor E. A. Davies DipSM FJOIFF be recommended as this Council's Representative
- ii. James Johns & David Stuart Johns Charity Trust x 2
RESOLVED THAT: Councillors W. D. Elliott BA QTS and G. Woodham MBA (Open) LL.B (Hons) be appointed to the James Johns & David Stuart Johns Charity Trust
- iii. Milford Haven Community Primary School
RESOLVED THAT: Councillor T. J. Davies be recommended as this Council's Representative
- iv. Milford Haven Port Welfare Committee
RESOLVED THAT: Councillor C. A. Sharp be recommended as this Council's Representative
- v. One Voice Wales Pembroke Area Committee
- vi. Pembroke Power Station Local Liaison Committee
- vii. Pembrokeshire Energy Workforce / Chevron
- viii. Working Better Together

RESOLVED THAT: the vacancies on One Voice Wales Pembroke Area Committee, Pembroke Power Station Local Liaison Committee, Pembrokeshire Energy Workforce/Chevron and Working Better Together be deferred until the Meeting of the Full Council on 25th July 2022.

38. CHRISTMAS LIGHTING 2022

Members considered a Report put together by the Clerk regarding the purchase of the Christmas Lights in Charles Street.

MILFORD HAVEN TOWN COUNCIL

RESOLVED THAT: this matter be deferred until three quotations are received.

39. VISIT BY MS MARA PURL

Members considered a Report detailing the visit of the American author, Ms M. Purl, and her husband, Dr. L. Norfleet, to the Town Hall on Thursday 19th May to present a 'cheque' for £5000 to Milford Haven Museum. Councillor C. A. Sharp, in his capacity as a Trustee of the Museum, was present at the Town Hall to welcome Ms Purl and Dr. Norfleet and receive the cheque.

RESOLVED THAT: this Report be received.

40. MINUTES OF THE MEETINGS OF THE MULTI AGENCY WORKING GROUP (MAWG) HELD ON TUESDAY 10th MAY AND TUESDAY 14th JUNE 2022

Members expressed concerns with regard to Pill Park being removed from the working document. A Councillor noted that he had observed smashed bottles at the park and was firmly of the view that the matter should still be looked at.

Another Member asked about the status of the Scotch Bay Path wall, observing that this Council has not been asked about ownership of the wall as stated in the minutes.

RESOLVED THAT: this Group be contacted to raise concern over the removal of Pill Park from the working document and to enquire as to who is taking over the Scotch Bay Path wall as a community asset.

Mr. J. Riley left the Meeting.

CONFIDENTIAL MATTERS

41. MILFORD HAVEN TOWN COUNCIL STAFF

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]