Minutes of a Meeting of the Milford Haven Town Council

held at the Town Hall, Milford Haven

on Monday 26th September 2022 at 7.00 pm

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PRESENT

The Mayor (Councillor Miss K. F. Gray)

The Deputy Mayor (Councillor Mrs C. Stevens)

 Councillors: D. Abbott K. Abbott

M. Allen E. A. Davies DipSM FJOIFF

M. Jones Mrs Y. G. Southwell

R. Williams

Mrs B. J. Fitzgerald, Town Clerk

Ms F. K. Galliford, Secretary

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 Members observed one minute’s silence in memory of HM Queen Elizabeth II, who died on 8th September 2022.

93. APOLOGIES

Apologies for absence were received from Councillors Mrs N. Beavis-Morrissey,

Miss V. Brown, T. J. Davies, W. D. Elliott BA QTS, B. Phillips, C. A. Sharp, D. R. Sinnett, G. Woodham MBA (Open) LL.B (Hons) and M. Woodward.

94. DECLARATIONS OF INTEREST

No declarations of interest were declared.

95. QUESTION AND ANSWER SESSION WITH MEMBERS OF THE PUBLIC

 There were no questions from members of the public.

96. NEWS, CORRESPONDENCE AND MAYOR’S ANNOUNCEMENTS

The Mayor read an email from Mr. N. McCarthy, Environmental Services Operations Manager, Pembrokeshire County Council, on the plans for flower arrangements in Milford Haven in 2023.

 **RESOLVED THAT:**

 (i) the email be circulated to all Councillors;

 (ii) Mr. McCarthy be invited to a future Meeting of the

 Town Council.

The Mayor’s engagements from 24th July to 24th September are listed below:

* 24th July 2022: Narberth Civic Service
* 28th July 2022: Meeting at the Town Hall to discuss Provision of Christmas Lights in Milford Haven
* 2nd August 2022: Town Council Meeting with Representatives of Hywel Dda University Health Board
* 6th August 2022: Whitland Carnival *(attended with the Deputy Mayor and Town Council Secretary)*

 *--SUMMER RECESS—*

* 7th September 2022: War Commission – Recognition of the late John Myers – Milford Haven Cemetery
* 8th September 2022:Passing of HM Queen Elizabeth II
* 11th September 2022:Mine Memorial Service on The Rath (AM)
* 11th September 2022:Proclamation for King Charles III (PM)
* 13th September 2022:Wreath laying for Queen Elizabeth II at St. Katharine & St. Peter’s Church
* 18th September 2022:Memorial Service for Queen Elizabeth II at St. Katharine & St. Peter’s Church
* 18th September 2022:Memorial Service for Queen Elizabeth II at St. David’s Cathedral
* 23rd September 2022:Meeting with Paul Davies MS/AS at the Town Hall
* 24th September 2022:Fishermen’s Tribute Service on The Rath

97. QUESTIONS WITHOUT DEBATE PURSUANT TO STANDING ORDER NO. 6.

 No items were raised.

98. MINUTES OF THE MEETING OF FULL COUNCIL HELD ON 25TH JULY 2022

 *Minute No. 81*

 *a) Opening Prayers before Full Council Meetings*

 While wholly cognisant that this matter could not be discussed at the Full Council Meeting this evening, a Member indicated that they would be looking to bring this matter back for discussion at a future Meeting.

 *b) Public Participation at Meetings*

A Member asked whether the Council’s Standing Orders – referring to the mandatory Full Council Agenda Item “Questions Without Debate Pursuant to Standing Orders No. 6” – could be amended to include public participation.

 **RESOLVED THAT:** this matter be referred to the

 next Meeting of the Standing Orders Sub-Committee.

 Subject to the above, it was **RESOLVED THAT** the Minutes of the Meeting of the Full Council held on 25th July 2022 be accepted and that they be signed by the Mayor as a true record.

99. TO RECEIVE REPORTS, RECOMMENDATIONS AND RESOLUTIONS OF THE FOLLOWING

 *Minutes of a Meeting to discuss the Provision of Christmas Lights in Milford Haven for 2022 on 28th July 2022*

 **RESOLVED THAT:** the Minutes of a Meeting of the Provision of Christmas Lights in Milford Haven for 2022 held on 28th July 2022 be accepted as a true record.

100. DRAFT CALENDAR OF MEETINGS

 **RESOLVED THAT:** the Calendar of Meetings for the Mayoral Year (from September 2022 to April 2023) be accepted and adopted.

101. WITHYBUSH HOSPITAL

 (a) Briefing from Mr. J. Scott of the Save Withybush Campaign on 8th July 2022

 (b) Briefing from Hywel Dda Representatives on 2nd August 2022

 **RESOLVED THAT:** both briefings are accepted as a true record.

102. TRAINING PROVISION FOR COUNCILLORS

A Councillor proposed to write to the Welsh Government as he believes that the training presently offered by One Voice Wales is not fit for purpose and requires reviewing. The Councillor spoke of his various frustrations with aspects of the current training, such as the lack of on-demand training in today’s busy environment.

The Councillor was thanked for his comprehensive report.

**RESOLVED THAT:**

(i) the Clerk will write to Welsh Government on behalf of the Town Council for a review of One Voice Wales training;

(ii) it is to be made apparent that this move is representing the

 people of Milford Haven and not the Town Council as an employer;

(iii) a guide on Town Council processes and procedures be

 prepared for use by both new and current Councillors.

103. MILFORD HAVEN MULTI AGENCY WORKING GROUP

 *Minutes (and Areas of Concern) of a Meeting of the Milford Haven Multi-Agency Working Group held on Thursday 11th August 2022*

 *Minutes (and Areas of Concern) of a Meeting of the Milford Haven Multi-Agency Working Group held on Wednesday 14th September 2022*

**RESOLVED THAT:** the information be received.

104. PLANNING

1. Outstanding Planning Applications

 Although the Chair of the Planning, Policy and Community Committee,

 Councillor B. Phillips, was absent from this evening’s Meeting, he had prepared a list of his recommendations. This list was read out by the Mayor.

* 21/1261/PA – Development and use of two warehouses and siting of storage containers (in retrospect) at Unit 6, Priory Park, Thornton Business Park (Milford North)

**RESOLVED THAT:** this application be recommended for approval; however, concerns are to be emphasised over a possible reduction in

employment opportunities.

* 22/0320/PA – Change of use to a mixed A1/A3 use. Alterations to car parking area (removal of 4 spaces and creation of seating area) directly in front of Unit B2 for proposed Greggs Plc., proposed bin store, plant area and other associated works at Unit B2, Havens Head Retail Park (Milford West)

**RESOLVED THAT:** this application be recommend for approval.

* 22/0351/PA – Retention of 8 converted shipping containers on 5-year basis for residential use at former Hubberston School, Observatory Avenue (Milford Hakin)

**RESOLVED THAT:**

(i) this application be recommended for refusal;

 (ii) the Town Clerk is to write to County Councillor J. Harvey, Cabinet Member for Planning and Housing Delivery, to request a long-term sustainable plan for Milford Haven.

* 22/0398/PA – Single Storey Extensions in Retrospect at 42 Vicary Crescent (Milford Haven)

**RESOLVED THAT:**

(i) this application be recommended for refusal as the porch build is not in keeping with the other houses in the vicinity;

 (ii) the Planning Department at Pembrokeshire County Council is be notified of this Council’s concerns regarding retrospective planning applications.

1. Approved Planning Applications (For Information Only)

 **RESOLVED THAT:** this information be received.

1. Planning Notifications (For Information Only)

 **RESOLVED THAT:** this information be received.

105. CEMETERY REPORTS – JULY AND AUGUST 2022

 Members considered the Cemetery Reports for the months of July and August 2022.

**RESOLVED THAT**: the Reports be received.

106. FINANCE

1. Schedule of Accounts – July and August 2022

 **RESOLVED THAT:** the Schedule of Accounts,

 as presented by the Clerk for the months of July 2022 in the sum of £19,283.23, and August 2022 in the sum of

 £25,621.66, be accepted and approved for payment.

1. Statement of Accounts – July and August 2022

**RESOLVED THAT**: the Statement of Accounts,

as presented by the Clerk for the months of July and

August 2022, be accepted.

107. PRIVATE SESSION

 A vote took place for the meeting to go into private session.

**THE MEETING WENT INTO PRIVATE SESSION**

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