

# MILFORD HAVEN TOWN COUNCIL

Minutes of the  
Public Events Sub-Committee  
held at the Town Hall, Milford Haven  
on Thursday 3<sup>rd</sup> November at 12:30pm

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## PRESENT

The Mayor and Chair (Councillor Miss K. F. Gray)

Councillors:           D. Abbott                                           E. A. Davies DipSM FJOIFF  
                          W. D. Elliott BA QTS                       C. A. Sharp  
                          Mrs Y. G. Southwell

Mrs B. J. Fitzgerald, Town Clerk  
Miss F. K. Galliford, Secretary

### 161. APOLOGIES:

Apologies for absence were received from the Deputy Mayor, Councillor Mrs C. Stevens, and Councillor Miss V. Brown.

### 162. DECLARATIONS OF INTEREST:

Councillor D. Abbott declared a personal interest through his work with the Dyfed and Glamorgan Army Cadet Force, who are heavily involved with proceedings on the day.

Councillor W. D. Elliott BA QTS declared a personal interest through his work with the Milford Haven Sea Cadets and Royal Marines Cadets, who are heavily involved with proceedings on the day.

Councillor W. D. Elliott BA QTS declared a personal interest through his work as a volunteer at Pill Social Centre, who may provide decorations for the Christmas Grotto.

Councillor C. A. Sharp declared a personal interest through his work with the Milford Haven Sea Cadets and Royal Marines Cadets, who are heavily involved with proceedings on the day.

Councillor C. A. Sharp declared a personal interest through his work with the Pill Social Centre, who may provide decorations for the Christmas Grotto.

Councillor C. A. Sharp declared a personal interest as an employee at the Torch Theatre, who are looking to be involved with the Visit of Santa to Milford Haven on 3<sup>rd</sup> December 2022.

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### 163. VISIT OF SANTA TO MILFORD HAVEN ON 3<sup>RD</sup> DECEMBER 2022

The Town Clerk, Mrs B. J. Fitzgerald, apprised members of the Pure West Radio offer first discussed at the Meeting of the Public Events Sub-Committee on 24<sup>th</sup> October 2022. Members found this offer most agreeable, and confirmation is to be given to Pure West Radio on acceptance of their quote to host the event. This cost includes the street and social teams, music and outside broadcast for the whole event including coverage of the parade.

Ms. G. Swales, a local face painter of much acclaim, will be the face painter for the day and will be situated at the Church Hall.

The Town Clerk, Mrs B. J. Fitzgerald, advised that the lanterns and glo sticks for the Lantern Parade are in stock with ample quantity. Councillor T. J. Davies has indicated that he will be assisting with the organisation of the Lantern Parade, which will be coordinated on the day by former Councillor Mr. M. Rickard.

The tree and decorations for the grotto will be borrowed from the Pill Social Centre and returned directly after the event. On Tuesday 29<sup>th</sup> November the decorating of the grotto will commence, and a number of Councillors have already indicated their availability to assist with the decorating.

A detailed timeline from Santa's visit in 2014, put together by the late Councillor Mr. M. George QGM, which highlighted the various duties and roles, was circulated to Members. Members thoroughly considered this timeline, making amendments as necessary due to the time that has elapsed since 2014.

It was confirmed that Milford Haven Round Table are on board and that they will supply sweets for the visiting children.

Councillors will be in attendance at the Town Hall to take charge of activities.

Since the last Meeting of the Public Events Sub-Committee on 24<sup>th</sup> October 2022, the Clerk advised that Pegasus Ambulance Service had sent a revised quote by email offering their services for the day. Pegasus Ambulance Service is to be thanked for their quotation; however, a decision on the preferred service was made at the Meeting on 24<sup>th</sup> October 2022 and that cannot be changed.

#### **RECOMMENDED THAT:**

- a) confirmation is given to Pure West Radio for their services at the event;
- b) Ms. G. Swales will be the children's face painter for the event;
- c) the decorating of Santa's Grotto at the Town Hall will commence on Tuesday 29<sup>th</sup> November with a tree and decorations borrowed from the Pill Social Centre;
- d) Pegasus Ambulance Service is to be thanked for their revised quotation.