

MILFORD HAVEN TOWN COUNCIL

MEETING OF THE PUBLIC EVENTS SUB-COMMITTEE
on MONDAY 3RD JULY 2023 at 5:30 PM

The Mayor (Councillor Mrs C. Stevens)
The Deputy Mayor (Councillor W. D. Elliott BA QTS)

Councillors: D. Abbott Miss V. Brown
 E. A. Davies DipSM FJOIFF T. J. Davies
 Miss K. F. Gray C. A. Sharp
 Mrs Y. G. Southwell

Dear Sir or Madam,

You are hereby summoned to attend a Meeting of the Public Events Sub-Committee to be held at the **Cemetery Chapel, Thornton Cemetery** on **Monday 3rd July 2023** at **5.30 pm.**

Remote access to this Meeting for both Councillors and members of the public can be provided upon request due to guidelines in the Local Government and Elections (Wales) Act 2021.

Yours faithfully,

Barbara Fitzgerald

Mrs B. J. Fitzgerald
Clerk and Financial Officer

A G E N D A

1. Apologies.
2. Declarations of Interest.
3. Appointment of Chairman.
4. Minutes of the Meeting of the Public Events Sub-Committee held on Monday 27th March 2023. (Please see attached.)
5. Minutes of the Special Meeting of the Public Events Sub-Committee held on Monday 15th May 2023. (Please see attached.)
6. Matters Arising.
7. Purchase of Town Council PA System. (Please see attached.)
8. Town Council figurines/Crib Service. (Please see attached.)
9. Mr. B. Evens – invitations to future Town Council events. (Please see attached.)
10. Mayor's Civic Service – Saturday 22nd July 2023.
 - (a) Rehearsal prior to Service.
 - (b) Ushers to be present at Service.
 - (c) Role of Cadets at Service.
 - (d) Programmes at Service.
 - (e) Collection of Money at Service.

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11. Citizens' Awards.
 - (a) Review of Ceremony on Saturday 10th June 2023.
 - (b) Review of nomination form. (Please see attached.)
 12. Small Food Market in Milford Haven.
 13. Remembrance Sunday.
 - (a) Road Closure.
 - (b) Parade Marshal.
 14. D-Day 80 – 6th June 2024. (Please see attached.)
 15. Christmas Fayre in Milford Haven.
 16. Christmas Lights Switch On.
 - (a) Date of Event.
 - (b) Road Closure Route.
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