

MILFORD HAVEN TOWN COUNCIL

Minutes of the Meeting of the Milford Haven Town Council
held at the Torch Theatre, Milford Haven
on Monday 24th July 2023 at 7:00 pm

PRESENT

The Immediate Past Mayor (Councillor Miss K. F. Gray)

Councillors: D. Abbott
Mrs N. Beavis-Morrissey
E. A. Davies DipSM FJOIFF
D. R. Sinnett
Miss T. Stevens
G. Woodham MBA (Open) LL.B (Hons)
M. Woodward
K. Abbott
Miss V. Brown
C. A. Sharp
Mrs Y. G. Southwell

Mrs B. J. Fitzgerald, Town Clerk

In line with previously agreed protocol the Immediate Past Mayor chairs the Full Council Meeting in the absence of the Mayor and Deputy Mayor.

The Immediate Past Mayor, Councillor Miss K. F. Gray, welcomed everyone to the Meeting.

97. APOLOGIES:

Apologies for absence were received from the Mayor, Councillor Mrs C. Stevens (illness), the Deputy Mayor, Councillor W. D. Elliott BA QTS (work commitments) and Councillor M. Jones (work commitments). Apologies for absence were not received from Councillor R. Williams.

98. DECLARATIONS OF INTEREST:

No declarations of interest were conveyed.

99. QUESTION AND ANSWER SESSION WITH MEMBERS OF THE PUBLIC:

No questions were raised.

100. NEWS FROM THE MAYOR:

Councillor E. A. Davies

The Immediate Past Mayor gave deepest condolences to Councillor Davies following the recent passing of his sister.

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Mayor's Civic Reception – Royal British Legion, Milford Haven – Saturday 22nd July 2023

Councillor D. R. Sinnett wanted it on record that the welcome given at the Royal British Legion on Saturday for the Mayor's Civic Service lunch was wonderful. The food was excellent and thanks were given to Councillor C. Sharp for being the Toast Master.

RESOLVED THAT: a letter of thanks be sent to Ms C. Evans, the caterer for the Royal British Legion.

101. QUESTIONS WITHOUT DEBATE PURSUANT TO STANDING ORDER NO. 6.

No questions were raised.

102. MINUTES OF THE MEETING OF THE FULL COUNCIL HELD ON 10TH JULY 2023

RESOLVED THAT: the Minutes of the Meeting of the Full Council held on 10th July 2023 be received and that they be signed by the Mayor as a true record.

103. TO RECEIVE REPORTS, RECOMMENDATIONS AND RESOLUTIONS FROM THE FOLLOWING COMMITTEES:

PADDLING POOL WORKING GROUP HELD ON 10TH JULY 2023

RESOLVED THAT: the Minutes of the Meeting of the Paddling Pool Working Group held on 10th July 2023 be moved and adopted.

Notes from the 17th and 19th July were also circulated.

Councillor K. Abbott queried the safety at the pool without a lifeguard. It was explained that insurance was in place, the pool will be inspected and water tested three times each day.

Councillor G. Woodham MBA (Open) LL.B (Hons) stated that a debate was required to ensure that Councillors are happy. The work by the Valero Group will be completed and the insurers are content ensuring the Council are covered.

For the Council this will be the first time in decades that the pool has had no lifeguards. Councillor M. Woodward visited a number of paddling pools in North Wales last winter, where it was observed that Milford Haven seems to be the only paddling pool that has a lifeguard.

The Council cannot control vandalism and there is unfortunately no guarantee that this will not happen.

Councillor Miss V. Brown stated that as long as the insurance and risk assessment are in place the risk can be taken.

Record sheets are to be completed each day.

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CCTV cover was discussed, and it was confirmed that only specifically named people could view CCTV coverage. The CCTV would be a matter to be discussed in the future.

Councillor D. Abbott is a qualified Water Tester. Councillors Mrs N. Beavis-Morrissey, Miss K. F. Gray, and Miss T. Stevens will assist Councillor Abbott with the water testing. Councillor Abbott will be away from Milford Haven from 12th August to 20th August but he will be contactable.

P. Johnson (Cemetery Supervisor) will also be asked to assist if necessary.

The water depth will be 2.5 inches in the shallow end with approximately 8 – 14 inches maximum depth in the deep end.

The Tuck Shop idea was briefly discussed and will be considered for next year. There may be permissions and licences required to run a tuck shop.

The question was asked has the Council done everything possible to be reasonable in opening the pool. The Licence agreement with Pembrokeshire County Council is to be forwarded to each member of the Town Council.

RESOLVED THAT: the paddling pool is to open with all reasonable covers in place.

Councillors K. Abbott, C. A. Sharp and G. Woodham MBA (Open) LL.B (Hons) voted against this decision.

Councillor D. R. Sinnett abstained from voting.

STANDING ORDERS SUB-COMMITTEE HELD ON 12TH JULY 2023

Members noted the minor adjustments that have been made to the updated Standing Orders.

RESOLVED THAT: the Minutes of the Meeting of the Standing Orders Sub-Committee held on 12th January be moved and adopted.

FURTHER RESOLVED THAT: the updated Standing Orders be circulated to all Councillors.

104. CASUAL VACANCIES – MILFORD CENTRAL:

Two vacancies have arisen in Central Ward following the resignations of Mr. Brian Phillips and Mr. Terry Davies.

Councillor M. Woodward, who presently represents the West Ward, requested to move to the Central Ward.

RESOLVED THAT:

- (i) the Town Clerk is to contact the Elections Office at Pembrokeshire County Council regarding Councillor Woodward's request;

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- (ii) the two vacancies be advertised as soon as possible;
- (iii) the two vacancies will be advertised in accordance with regular Council protocol.

105. LANTERN PARADE:

The Councillor who was to lead the Lantern Parade has resigned his post, therefore a Councillor is required to lead the Lantern Parade for 2023.

Councillors Mrs Beavis-Morrissey and Miss Stevens are both keen to be involved with the Lantern Parade. It was proposed that Councillors Mrs Beavis-Morrissey and Miss Stevens are appointed to the Public Events Sub-Committee where a decision on lead for the Lantern Parade will be further discussed. This proposal was seconded.

RESOLVED THAT: Councillors Mrs Beavis-Morrissey and Miss Stevens be appointed to the Public Events Sub-Committee.

106. APPOINTMENT OF CHAIR OF THE PLANNING, POLICY AND COMMUNITY COMMITTEE:

Councillor M. Woodward was proposed and seconded as the Chair of the Planning, Policy and Community Committee. Councillor Woodward agreed to take on the role.

RESOLVED THAT: Councillor M. Woodward be appointed Chair of the Planning, Policy and Community Committee.

107. LICENSING APPLICATIONS:

- (a) 14 Great North Road, Milford Haven

RESOLVED THAT: this application be recommended for approval.

- (b) The Builder's Rest, 82 Charles Street

RESOLVED THAT: this application be recommended for refusal on the grounds of the application form being incomplete, and on grounds of the opening hours for special occasions (such as New Year's Eve) a concern as the premises is situated in a residential area.

108. MILFORD HAVEN MULTI AGENCY WORKING GROUP (MAWG):

- (a) Minutes of a Meeting held on Thursday 6th July
- (b) Areas of Concern

RESOLVED THAT: the Minutes of a Meeting of the Milford Haven Multi Agency Working Group (MAWG) held on Thursday 6th July 2023, and the accompanying Areas of Concern, be received.

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109. REPRESENTATION ON OUTSIDE BODY – PEMBROKESHIRE ENERGY WORKFORCE FOUNDATION:

A vacancy has arisen for a Councillor to become a Trustee on the Pembrokeshire Energy Workforce Foundation.

Councillor Mrs N. Beavis-Morrissey offered to join the Group.

Councillor C. A. Sharp, who is already a Trustee of the Group, is to be made a signatory.

RESOLVED THAT:

- (i) Councillor Mrs N. Beavis-Morrissey is to join the Pembrokeshire Energy Workforce Foundation as a Trustee;
- (ii) Councillor C. A. Sharp, who is already a Trustee, is to be made a signatory.

110. FINANCIAL ASSISTANCE

(a) Acknowledgement of Donations

Acknowledgements have been received from:

- Milford Haven's Men's Shed
- Pembrokeshire Disabled Bowls Club
- The Rotary Club of Milford Haven
- Wales Air Ambulance

(b) Applications for Financial Assistance

- i. Grŵp Resilience
RESOLVED THAT: regret, no donation at this time.
 - ii. Milford United Ladies
RESOLVED THAT: regret, no donation at this time.
 - iii. Milford Haven School Dauntless Department
RESOLVED THAT: regret, no donation at this time.
 - iv. Kids Cancer Charity
RESOLVED THAT: regret, no donation at this time.
One Councillor abstained from voting with three Councillors voting against the decision.
 - v. Macmillan Cancer Support
RESOLVED THAT: regret, no donation at this time.
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