

MILFORD HAVEN TOWN COUNCIL

Minutes of the
Public Events Sub-Committee
held via the Zoom software
on Monday 4th September 2023 at 5:00pm

PRESENT

The Mayor (Councillor Mrs C. Stevens)
The Deputy Mayor (Councillor W. D. Elliott BA QTS)

Councillors: Miss K. F. Gray (Chair)

D. Abbott C. A. Sharp
Miss T. Stevens

Mrs B. J. Fitzgerald, Town Clerk
Miss F. K. Galliford, Town Council Secretary

112. APOLOGIES:

Apologies for absence were received from Councillors Miss V. Brown (work commitment), E. A. Davies DipSM FJOIFF (prior engagement) and Mrs Y. G. Southwell (personal commitment).

113. DECLARATIONS OF INTEREST:

No declarations were made.

114. MEMBERSHIP OF SUB-COMMITTEE:

RESOLVED THAT: Councillors Mrs N. Beavis-Morrissey and Miss T. Stevens join the Public Events Sub-Committee.

115. MINUTES OF THE MEETING OF THE PUBLIC EVENTS SUB-COMMITTEE HELD ON MONDAY 3RD JULY 2023:

RESOLVED THAT: the Minutes of the Meeting of the Public Events Sub-Committee held on Monday 3rd July 2023 be accepted as a true record.

116. MATTERS ARISING:

There were no matters arising.

117. CITIZENS' AWARDS NOMINATION FORM:

The categories to be voted on are to be made clear on the form Adult / Youth / Group.

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RECOMMENDED THAT: the draft nomination form be amended to greater reflect whether the person/s nominated are to be considered under the Adult, Youth, or Group categories.

118. REVIEW OF MAYOR'S CIVIC SERVICE ON SATURDAY 22ND JULY 2023:

It was noted that the Service – which took place at St. Francis of Assisi Roman Catholic Church in Priory Road, followed by refreshments at the Royal British Legion on Hamilton Terrace - was a success with good organisation from the Mayor's family and the Master of Ceremonies, Councillor C. A. Sharp. The food provided was outstanding.

RESOLVED THAT: this information be received.

119. BANNERS ENQUIRY FROM LEARNING PEMBROKESHIRE:

Members considered an email from Ms L. Phillips, Lifelong Learning Co-ordinator, Learning Pembrokeshire, regarding the placing of canvas banners promoting Learning Pembrokeshire's services in Milford Haven.

RECOMMENDED THAT: Ms Phillips be advised to contact Pembrokeshire County Council and the Milford Haven Port Authority regarding this matter.

120. PA SYSTEM:

Members considered a comprehensive Report relating to the purchase of a Milford Haven Town Council PA System.

RECOMMENDED THAT: the PA System be purchased from Stage Electrics at a cost £1810.32: although this system is more expensive, it can be used outside, and serves the requirements of the Town Council.

121. REMEMBRANCE SUNDAY – ROAD CLOSURE:

Members considered a quotation from Forest Traffic Services Limited regarding the cost of the road closure for the Remembrance Sunday Parade 2023.

RECOMMENDED THAT: the road closure be confirmed with Forest Traffic Services Limited.

122. CRIB SERVICE:

The Mayor, Councillor Mrs C. Stevens is to decide on how she wants the Crib Service to go forward, and will discuss the matter with the Town Clerk.

RECOMMENDED THAT: the Mayor decides on how the Crib Service will go ahead for December 2023.

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123. UPDATE ON CHRISTMAS 2023:

Visit of Father Christmas to Milford Haven – Saturday 2nd December 2023

A quote for the supply of children's rides and a food outlet has been received. The quote was accepted and will go to Full Council for ratification. The Town Clerk has provisionally booked Sparkle the Elf; the Town Band has been notified of the date as have Gelliswick Ladies Choir.

The compère for the event will be Councillor E. A. Davies DipSM FJOIFF and a member of the Stratford Players.

Councillor Miss K. F. Gray and the Town Clerk, Mrs B. J. Fitzgerald, are to meet with Mr. B. Evens, proprietor of the Town Hall, to discuss arrangements for the Christmas event. The meeting is due to take place on Thursday 14th September. Santa's Grotto is to be discussed with decorating to be in place before the event takes place.

The Milford Haven Round Table are to be contacted for their input into the event.

Lantern Parade

The lanterns and poles will be offered to schools with collection from Cemetery Lodge. However, the lights are to be collected from the Town Hall on the day of the event.

RECOMMENDED THAT:

- (i) the children's rides and food outlet are to be booked;
- (ii) the compère for the event will be Councillor E. A. Davies with a member of the Stratford Players;
- (iii) the lanterns/poles for the Lantern Parade be offered to schools, with the lights for the lanterns to be collected at the event;
- (iv) the Town Clerk and Councillor Miss K. F. Gray meet with Mr. Evens to discuss arrangements for the event, including Santa's Grotto;
- (v) the Milford Haven Round Table be contacted for their input into the event.

124. RATH PADDLING POOL:

Although this item was not on the Agenda, a Member noted the swell of posts on the Council's Facebook page calling for the pool to be reopened to take advantage of the current period of warm weather, and to accommodate the children/toddlers who had not yet returned to school or nursery. The pool had closed earlier in the day due to the conclusion of the school holidays.

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The Member indicated that he was happy to reopen the pool.

RESOLVED THAT:

- (i) the Rath Paddling Pool reopens during Wednesday 6th September;
 - (ii) weather permitting, the pool will remain open until the end of September;
 - (iii) any matters relating to the Rath Paddling Pool be discussed at the next Meeting of the Paddling Pool Working Group.
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