

MILFORD HAVEN TOWN COUNCIL

Minutes of the Meeting of the Milford Haven Town Council
held at St Francis of Assisi Roman Catholic Church Community Hall,
Milford Haven
on Monday 11th September 2023 at 7:00 pm

PRESENT

The Mayor (Councillor Mrs C. Stevens)
The Deputy Mayor (Councillor W. D. Elliott BA QTS)

Councillors: K. Abbott
D. R. Sinnett
M. Woodward

E. A. Davies DipSM FJOIFF
Miss T. Stevens

Mrs B. J. Fitzgerald, Town Clerk
Miss F. K. Galliford, Town Secretary

The Mayor, Councillor Mrs C. Stevens, welcomed everyone to the meeting.

130. APOLOGIES:

Apologies for absence were received from Councillors D. Abbott (Army Cadet commitments), Mrs N. Beavis-Morrissey (appointment), Miss V. Brown (work commitments), Miss K. F. Gray (holiday), M. Jones (holiday), C. A. Sharp (holiday) Mrs Y. G. Southwell (Church meeting commitments) and G. Woodham MBA (Open LL.B (Hons) (holiday).

131. DECLARATIONS OF INTEREST:

No declarations of interest were conveyed.

132. QUESTION AND ANSWER SESSION WITH MEMBERS OF THE PUBLIC:

No questions from members of the public were raised.

133. NEWS FROM THE MAYOR:

Mayor's Engagements

The Mayor, Councillor Mrs C. Stevens, gave Council an update of the events she had recently attended and thoroughly enjoyed, such as "Wings Over Carew" and the Family Fun Day in Pembroke Dock.

Mine Service/Royal British Legion events

The Mayor was also most honoured to attend the Mine Service on The Rath on Sunday 10th September. The Service had been well attended.

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A Member stated that he had been unaware of this Service (organised by the Royal British Legion) until he had seen a recent Facebook post.

RESOLVED THAT:

- (i) the Town Clerk, Mrs B. J. Fitzgerald, is to contact Ms J. Jones, Secretary of the Royal British Legion (Milford Haven Branch), to arrange a calendar of events being carried out by the Royal British Legion in 2024;
- (ii) notice of these events will be emailed to all Councillors.

A Member asked for clarification on the next Town Council Memorial Service. The Fishermen's Tribute Service will take place on The Rath on Saturday 23rd September at 11:00 am and the Mayor's Chaplain, Father Paul Osunyikanmi, has confirmed that he will officiate.

RESOLVED THAT: this information be received.

Milford Haven Town Council Christmas Dinner

The Mayor asked Councillors whether they would be interested in a Town Council Christmas Dinner. A Town Council Christmas Dinner was last held in 2019 and has not taken place since the Covid-19 pandemic in 2020.

The Councillors present indicated their interest.

RESOLVED THAT: enquiries be made as to holding a Milford Haven Town Council Christmas Dinner in 2023.

134. QUESTIONS WITHOUT DEBATE PURSUANT TO STANDING ORDER NO. 6.

No questions without debate pursuant to Standing Order No. 6 were raised.

135. MINUTES OF THE MEETING OF FULL COUNCIL HELD ON 24TH JULY 2023:

RESOLVED THAT: the Minutes of the Meeting of the Full Council held on 24th July 2023 be received and that they be signed by the Mayor as a true record.

136. TO RECEIVE REPORTS, RECOMMENDATIONS AND RESOLUTIONS FROM THE FOLLOWING COMMITTEE:

PUBLIC EVENTS SUB-COMMITTEE HELD ON 4th SEPTEMBER 2023

In the absence of the Chair of the Public Events Sub-Committee, Councillor Miss K. F. Gray, the Minutes were moved by the Mayor, Councillor Mrs C. Stevens.

RESOLVED THAT: the Minutes of the Meeting of the Public Events Sub-Committee held on 4th September 2023 be moved and adopted.

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137. DRAFT CALENDAR OF MEETINGS – JANUARY TO DECEMBER 2024:

Members considered a draft Calendar of Meetings from January to December 2024.

RESOLVED THAT: the Draft Calendar of Meetings from January to December 2024 be adopted by Milford Haven Town Council.

138. PLANNING MATTERS:

Councillor M. Woodward addressed the Meeting in his role as Chair of the Planning, Policy and Community Committee.

- (i) Outstanding Planning Application
23/0478/PA – Alterations and Extension to existing dwelling at 6 Hayston Avenue, Hakin (Milford Hakin)

RESOLVED THAT: planning application 23/0478/PA be recommended for approval.

- (ii) Planning Applications (for information only)
Members considered a list of planning applications that had been considered by the Chair, with his response on behalf of the Town Council submitted to the Planning Department at Pembrokeshire County Council.

- 23/0290/PA – Demolish Existing Shed to Site Temporary Caravan at Avondales, Upper Hill Street, Hakin (Milford Hakin) – *RECOMMEND APPROVAL*
- 23/0306/PA (also relates to 23/0307/PA) – Construction of boundary walls to enable the creation of tiered garden/play/recreation area with steps and construction of new outside covered bar (in retrospect) at The Lord Nelson Hotel, Hamilton Terrace (Milford Central) – *CONCERN IS EXPRESSED OVER THE HOURS AND NOISE FROM NEW OUTSIDE BAR. THERE IS ALSO CONCERN THAT THIS IS A RETROSPECTIVE APPLICATION*
- 23/0323/PA – Proposed replacement fence (partially collapsed) with retaining wall against existing hedgebank at 63 Conway Drive, Steynton (Milford North) – *RECOMMEND APPROVAL*
- 23/0336/PA – Replacement ground floor extension at 119 Coombs Drive (Milford East) – *RECOMMEND APPROVAL*
- 23/0386/PA – Single side/rear extension at The Old Dairy, Castle Pill Farm, Castle Pill Road (Milford East) – *RECOMMEND APPROVAL*
- 23/0389/PA – Proposed residential flat above ground floor retail unit at 61 Charles Street (Milford Central) – *RECOMMEND APPROVAL*
- 23/0422/PA – Proposed extension and alterations at 4 Fairsea Close, Hakin (Milford Hubberston) – *RECOMMEND APPROVAL*
- 23/0424/PA – Ground Floor extension gaining a bedroom and bathroom at 27 Prioryville (Milford West) – *RECOMMEND APPROVAL*

Concern was expressed at the retrospective elements of applications 23/0306/PA and 23/0290/PA (which did not appear to be readily apparent).

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RESOLVED THAT: the Planning Department at Pembrokeshire County Council be contacted to request clarification regarding the retrospective element of 23/0290/PA.

FURTHER RESOLVED THAT: the planning recommendations listed above be received.

(iii) Planning Notifications (for information only)

Members considered a list of planning applications that had been decided by Pembrokeshire County Council.

- 23/0290/PA – Demolish existing shed to site temporary caravan at Avondales, Upper Hill Street, Hakin – *RECOMMENDED FOR APPROVAL BY MILFORD HAVEN TOWN COUNCIL IN AUGUST 2023 – CONDITIONALLY APPROVED BY PEMBROKESHIRE COUNTY COUNCIL ON 18TH AUGUST 2023*
- 23/0323/PA – Proposed replacement fence (partially collapsed) with retaining wall against existing hedgebank at 63 Conway Drive, Steynton – *RECOMMENDED FOR APPROVAL BY MILFORD HAVEN TOWN COUNCIL IN AUGUST 2023 – CONDITIONALLY APPROVED BY PEMBROKESHIRE COUNTY COUNCIL ON 29TH AUGUST 2023*
- 23/0336/PA – Replacement ground floor extension at 119 Coombs Drive – *RECOMMENDED FOR APPROVAL BY MILFORD HAVEN TOWN COUNCIL IN AUGUST 2023 – APPLICATION WITHDRAWN ON 4TH SEPTEMBER 2023*

RESOLVED THAT: this information be received.

139. CEMETERY REPORTS - JULY AND AUGUST 2023:

RESOLVED THAT: the Cemetery Reports for both July and August 2023 be received.

140. SCHEDULE OF ACCOUNTS – JULY AND AUGUST 2023:

RESOLVED THAT: the Schedule of Accounts, as presented by the Clerk for the month of July 2023 in the sum of £21356.61, and the month of August 2023 in the sum of £14924.47, be accepted and approved for payment.

141. STATEMENT OF ACCOUNTS – JULY AND AUGUST 2023:

RESOLVED THAT: the Statement of Accounts for the months of July and August 2023 be received.

CONFIDENTIAL MATTERS

RESOLVED THAT: the press and public be excluded from the Meeting under the Public Bodies (Admission to Meetings) Act 1960 due to legal privilege and disclosure of personal details.

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142. TO RECEIVE REPORTS, RECOMMENDATIONS AND RESOLUTIONS FROM THE FOLLOWING COMMITTEE:

ESTATES GROUP HELD ON 24TH JULY 2023
