

# MILFORD HAVEN TOWN COUNCIL

Minutes of the Meeting of the Milford Haven Town Council  
held at the Sea Cadets Milford Haven Unit,  
Havens Head Business Park, Milford Haven  
on Monday 12<sup>th</sup> February 2024 at 7:00 pm

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## PRESENT

The Deputy Mayor (Councillor W. D. Elliott BA QTS)

Councillors:	Mrs N. Beavis-Morrissey	L. J. Bridges
	Miss V. Brown	E. A. Davies DipSM FJOIFF
	Miss K. F. Gray	N. Harteveld
	C. Jones	C. A. Sharp
	D. R. Sinnett	G. Woodham MBA (Open) LL.B (Hons)
	M. Woodward	

Mrs B. J. Fitzgerald, Town Clerk/Financial Officer

4 Members of the public were in attendance.

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The Deputy Mayor, Councillor W. D. Elliott BA QTS, welcomed everyone to the Meeting of the Full Council.

### 289. APOLOGIES:

Apologies for absence were received from the Mayor, Councillor Mrs C. Stevens (ill health), and Councillors D. Abbott (ill health), K. Abbott (work commitments), M. Jones (work commitments), Mrs Y. G. Southwell (illness), and Miss T. Stevens (Dyfed and Glamorgan Army Cadets commitment).

### 290. DECLARATIONS OF INTEREST:

No declarations of interest were made.

### 291. QUESTION AND ANSWER SESSION WITH MEMBERS OF THE PUBLIC:

No questions had been received from members of the public.

### 292. NEWS FROM THE DEPUTY MAYOR:

*The Mayor, Councillor Mrs C. Stevens*

The Deputy Mayor, Councillor W. D. Elliott BA QTS, conveyed the Council's very best wishes to the Mayor on her recovery from ill health.

*Councillor Mrs Y. G. Southwell*

Good wishes were also sent to Councillor Mrs Y. G. Southwell who had tested positive for Covid earlier in the day.

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293. QUESTIONS WITHOUT DEBATE PURSUANT TO STANDING ORDER NO. 6:

No questions with debate pursuant to Standing Order No. 6 had been received.

294. MINUTES OF THE MEETING OF THE FULL COUNCIL HELD ON 22<sup>ND</sup> JANUARY 2024:

**RESOLVED THAT:** the Minutes of the Meeting of the Full Council held on 22<sup>nd</sup> January 2024 be received and that they be signed by the Deputy Mayor as a true record.

295. TO RECEIVE REPORTS, RECOMMENDATIONS AND RESOLUTIONS OF THE FOLLOWING COMMITTEE:

Public Events Sub Committee held on 23<sup>rd</sup> January 2024

The Minutes of the Meeting of the Public Events Sub Committee held on 23<sup>rd</sup> January 2024 were moved by the Chair, Councillor K. F. Gray.

**RESOLVED THAT:** the Minutes of the Meeting of the Public Events Sub Committee held on 23<sup>rd</sup> January 2024 be moved and adopted.

296. MILFORD HAVEN'S FOUNDING DAY:

Members considered an email from Mr B. Jenkins, Chairman, Milford Haven Business Circle, regarding the organisation's plans to arrange a "Founding Day" event, and asking if the Town Council was content for the Business Circle to go ahead with these arrangements. This event would take place in Charles Street, and would bring people together to celebrate the history of Milford Haven, while generating footfall and income.

Members agreed with Milford Haven Business Circle arranging the event and keeping the name as "Founding Day", so not to be mistaken with the Milford Haven Town Council Founders' Day events.

**RESOLVED THAT:** the Town Council is content for the Milford Haven Business Circle to arrange the "Founding Day" event for 2024.

297. RECONVENING OF THE SOCIAL MEDIA GROUP:

Members considered a Report in which the Town Council Secretary, Miss F. K. Galliford, requested the reconvening of the Social Media Group, which last met in 2019.

Councillors were apprised of plans to update the Town Council's website and the required change of domain to "gov.org" for Council email addresses.

A discussion took place on GDPR and security of the email addresses.

**RESOLVED THAT:**

- (i) the Social Media Group be reconvened;

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- (ii) the Group will consist of the following Councillors:
- Councillor W. D. Elliott BA QTS (the Deputy Mayor)
  - Councillor L. J. Bridges
  - Councillor N. Harteveld
  - Councillor C. Jones
  - Councillor M. Woodward

## 298. HANGAR EVENT VENUE, THORNTON INDUSTRIAL ESTATE:

A Councillor updated Councillors on issues raised with events at the Hangar on Thornton Industrial Estate. There had been some noise nuisance complaints made to Pembrokeshire County Council and to Dyfed-Powys Police.

There is concern over the Police Response Team being in the vicinity of the venue and that no obstruction occurs. Vehicles have been seen to be double parked.

Potential fire and safety concerns were also raised.

It was noted that the event organisers are almost at the limit of the TENs (Temporary Event Notices) they are allowed within an allocated time. There are three more events already arranged which are able to take place.

It was advised the Police consider the events to be run well.

A Councillor asked for the Clerk to invite the relevant Police Officer to a Meeting. Another Councillor said that once the TENs are exceeded a Licensing Application must be submitted which would come before the Town Council. If no Licensing Application is received then the matter could be discussed further.

**RESOLVED THAT:** the Clerk is to contact Dyfed-Powys Police to invite the relevant Police Officer to a future Meeting of Council.

## 299. CLOSURE OF LAST BARCLAYS BANK IN PEMBROKESHIRE:

Members considered a Report regarding the imminent closure of the Barclays Bank branch in Haverfordwest, meaning that branches of Barclays Bank will no longer be present in Pembrokeshire.

A Milford Haven resident contacted the Town Council expressing his upset with this situation, asking for the Town Council to raise the matter with Barclays Bank.

A Councillor stated that Barclays Bank is a private company and Milford Haven Town Council can have no input in this matter. Another Councillor mentioned that Barclays is the only bank which has community accounts. It was agreed that the Town Council can have no comment on this matter.

**RESOLVED THAT:** this information be received.

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300. UPDATE ON WORK WITH MILFORD HAVEN YOUTH COUNCIL FROM COUNCILLOR MISS V. BROWN:

Councillor Miss V. Brown (the Link Officer for Milford Haven Youth Council) updated the Town Council on matters the Youth Council are dealing with at present.

There is a Board Game Café at the Youth Council building (by the Meads Leisure Centre) on 2<sup>nd</sup> March from 1pm – 5pm, all are welcome.

Councillor Miss V. Brown was thanked for her work with the Youth Council

**RESOLVED THAT:** the update from Councillor Miss V. Brown on her work with Milford Haven Youth Council be received.

301. VISIT TO 'MILFORD SENEDD' AT MILFORD HAVEN COMMUNITY PRIMARY SCHOOL ON 2<sup>ND</sup> FEBRUARY 2024:

Councillor C. A. Sharp updated the Town Council on his visit to 'Milford Senedd' at Milford Haven Community Primary School on 2<sup>nd</sup> February 2024.

Councillor Sharp was thanked for his attendance at the 'Milford Senedd'.

**RESOLVED THAT:** the information from Councillor C. A. Sharp be received.

302. REPRESENTATION ON OUTSIDE BODY – ADDITIONAL COMMUNITY GOVERNOR AT MILFORD HAVEN COMMUNITY PRIMARY SCHOOL:

The Deputy Mayor nominated himself for the position of Additional Community Governor at Milford Haven Community Primary School. However, his availability for meetings at the School is a concern; the Clerk is to therefore ask for diary dates for 2024/2025.

**RESOLVED THAT:** the Deputy Mayor, Councillor W. D. Elliott BA QTS, be nominated for the position of Additional Community Governor at Milford Haven Community Primary School. The nomination was seconded.

303. MAWG (MILFORD HAVEN MULTI AGENCY WORKING GROUP):

(a) *Minutes of the meeting held via Microsoft Teams on Thursday 1<sup>st</sup> February 2024.*

**RESOLVED THAT:** the Minutes of the meeting of the Milford Haven Multi Agency Working Group (MAWG) held on Thursday 1<sup>st</sup> February 2024 be received.

(b) *Areas of Concern.*

**RESOLVED THAT:** the 'Areas of Concern' raised at the meeting of the Milford Haven Multi Agency Working Group (MAWG) held on Thursday 1<sup>st</sup> February 2024 be received.

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A Councillor asked for the Chief Constable of Dyfed-Powys Police to be invited to a future Meeting of the Full Council to discuss the matter of PCSOs being made redundant.

**RESOLVED THAT:** the Clerk is to contact the Chief Constable of Dyfed-Powys Police to invite him to a future Council Meeting.

**The Meeting went into private session.**

**RESOLVED THAT:** the press and public be excluded from the Meeting under the Public Bodies (Admission to Meetings) Act 1960 due to legal privilege and disclosure of personal details.

**Members of the public left the venue.**

304. TO RECEIVE REPORTS, RECOMMENDATIONS AND RESOLUTIONS OF THE FOLLOWING COMMITTEE:  
*Estates Group held on 1<sup>st</sup> February 2024*

The Minutes of the Meeting of the Estates Group held on 1<sup>st</sup> February 2024 were moved by the Chair, Councillor M. Woodward.

**RESOLVED THAT:** the Minutes of the Meeting of the Estates Group held on 1<sup>st</sup> February 2024 be moved and adopted.

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