

MILFORD HAVEN TOWN COUNCIL

Minutes of a Meeting of the Estates Group
held via the Zoom Software
on Monday 15th July 2024 at 6:00 pm

PRESENT

The Mayor (Councillor W. D. Elliott BA QTS)
The Deputy Mayor (Councillor E. A. Davies DipSM FJOIFF)

Councillors: M. Woodward (Chair)

D. Abbott

Miss K. F. Gray

Mrs B. Fitzgerald, Town Clerk

The Mayor welcomed everyone to the first Estates Group meeting of this municipal year.

77. APOLOGIES

Apologies were received from Councillors Mrs N. Beavis-Morrissey (family commitments) and C. A. Sharp (personal commitment).

No apologies were received from Councillor Mrs C. Stevens.

78. DECLARATIONS OF INTEREST

No declarations of interest were received.

79. APPOINTMENT OF CHAIR

Councillor M. Woodward was unanimously re-appointed as Chair.

Resolved that:

Councillor M. Woodward be re-appointed as Chair of the Estates Group.

Councillor Woodward took the Chair for the rest of the meeting.

80. MINUTES OF THE MEETING OF THE ESTATES GROUP HELD ON 1ST FEBRUARY 2024

Recommended that:

The minutes of the meeting of the Estates Group held on 1st February 2024 be received as a true record.

81. MATTERS ARISING

The agreement to meet at the Sea Cadets Unit terminates at the end of July. A Councillor suggested meeting at the Steynton Community Hall at

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the cost of £10 per hour; stating that the facilities are good. The Councillor asked if wifi was available; provision of wifi was unknown. If the venue was available it would be suitable for small meetings.

Parking would be available at the layby a short distance from the community hall. A councillor was concerned that the distance to walk would be a challenge for the less able especially at nighttime when visibility would be poor. It is a nice facility and on a temporary basis it could be a home until the community asset transfers are resolved.

It was suggested that the Sea Cadets be contacted to enquire if the Town Council were able to continue using the facilities until the end of January 2025. It was suggested that after that date other venues are used so that the Town Council could move around the Milford Haven area.

A Councillor raised the matter of the Town Hall and whether it was still a possibility to use. The Town Clerk confirmed she has a telephone conversation booked in with Mr B. Evens on 25th July to discuss the matter. A Councillor stated that the venue is not suitable on many levels and the Town Council cannot justify the cost to the people of Milford Haven.

The Town Clerk will explore the use of the Steynton Community Hall in the meantime. A Councillor suggested to explore all the community halls in the area. Many of the community halls had been contacted last year for availability on a Monday evening; this had proved difficult for some community halls. The Town Council are awaiting progress from Pembrokeshire County Council on the community asset transfers which could provide a new home for the Town Council in the future.

Recommended that:

- (i) the Town Clerk is to contact the Milford Haven Sea Cadets and Royal Marine Cadets to enquire on allowing the Town Council to extend using their facilities until the end of January 2025;
- (ii) in the meantime, the Town Clerk is to visit Steynton Community Hall and other local venues to seek availability;
- (iii) the Town Clerk is to chase progress on the community asset transfers with Pembrokeshire County Council.